

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 10146

Held at 7:30 pm at the Waterville Township Hall on September 28, 20 11

ROLL CALL:

Chairman A. Leslie Disher - Present
 Vice-Chairman Kyle J. Hertzfeld - Present
 Trustee Brett T. Warner - Present

OFFICIALS:

Property Standards Officer James E. Fischer - Present
 Zoning Inspector Eric H. Gay - Present
 Solicitor Walter J. Celley - Present
 Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Karen Berger, Reporter from "The Mirror", Maumee, Ohio

PLEDGE OF ALLEGIANCE:

Chairman A. Leslie Disher called the meeting to order at 7:30 p.m. All who were present were asked to join Chairman Disher in reciting the Pledge of Allegiance. Roll was called and all three (3) trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher:

Kyle J. Hertzfeld made a motion to approve The Agenda for the September 28, 2011, meeting as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher. Seconded by A. Leslie Disher.

MINUTES:

Motion Carried.

The minutes for the August 24, 2011, meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to this meeting:

Kyle J. Hertzfeld made a motion to dispense with the reading of the minutes of the August 24, 2011 meeting and to approve the minutes with no additions, deletions and/or corrections. Seconded by A. Leslie Disher.

RECEIPTS:

Motion Carried.

131-11 - Fifth Third Bank of NW Ohio - August autosweep interest	\$	67.80
132-11 - Mary Heilmann - Permit #2011-22 - Fence		50.00
133-11 - American Risk Pooling Consultant - Partial premium refund		3,763.69
134-11 - Delphos Granite Works - Hardy foundation - Whitehouse		67.20
135-11 - Lucas County Auditor - August/September allocations		13,231.89
136-11 - Keith and Brenda Moosman - Permit #2011-23 - Pole barn		300.00
137-11 - VOID.....VOID.....VOID		0.00
138-11 - Americraft Memorials - Edwards foundation - Wakeman		128.00
139-11 - Elaine and Amy Siebert - Lot 68 Space 1 & 2 - Whitehouse		400.00
140-11 - Maumee Municipal Court - August police fines		542.50
141-11 - Peinert Funerals - Christensen; Mayer and Romaker openings		1,050.00
142-11 - Lexis Nexis - Police report		3.00
143-11 - Metropolitan Reporting Bureau - Police report		5.00
144-11 - Ohio Attorney General - D.A.R.E. grant		2,711.48
145-11 - Wells Funeral Home - Keith & Kathryn Bortel cremations		150.00
146-11 - Lucas County Auditor - August advance and settlement		85,665.15
147-11 - Lucas County Auditor - July/August police OVI		1,276.29

WARRANTS:

Total \$ 109,412.20

#34102 - Cynthia A. Bergfeld - Police wages	\$	206.03
#34103 - Jonathan D. Burkett - Police wages		216.50
#34104 - Jeffrey M. Graham - Police and D.A.R.E. wages		1,082.54
#34105 - Russell E. Heger - Police wages		90.65
#34106 - Harry R. Kellett III - Police wages		987.75
#34107 - David L. Krego - Police wages		1,818.31
#34108 - Kenneth M. Kristoff - Police wages		76.10
#34109 - Richard A. Ludwig - Road wages		1,155.86
#34110 - Norbert J. Miller - Police wages		647.27
#34111 - Kay Ann Robertson - Fiscal officer salary and zoning wages		796.32
#34112 - Michelle L. Vollmar - Police wages		80.15
#34113 - Ohio Public Employees Retirement System - September retirement		6,307.53
#34114 - Celley & Sanderson LLP - August solicitor fees		495.00

continued.....

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DAYTON LEGAL BLANK, INC. FORM NO 10148

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Continued:

#34115 - Medical Mutual of Ohio - October hospitalization	\$ 8,250.14
#34116 - Treasurer of State of Ohio - 4th qtr UAN fees	795.00
#34117 - Eric H. Gay - Printer ink and mileage	77.49
#34118 - The Mirror - "Help Wanted" ad	20.00
#34119 - Toledo Edison - August electric	270.76
#34120 - Municipality of Waterville - August water/sewer	43.00
#34121 - The Waterville Gas Company - August heat	33.00
#34122 - Toledo-Lucas County Plan Commission - Print zoning books	100.00
#34123 - Toledo Edison - August Coventry Glen street lighting	370.45
#34124 - Toledo Edison - August township street lighting	180.72
#34125 - General Pro Hardware - Misc. maintenance supplies	2.59
#34126 - Mc Cabe Outdoor Equipment - Trimmer head	28.95
#34127 - MPH Industries - Equipment repairs	174.19
#34128 - TMDE Calibration Labs - Radar maintenance	175.00
#34129 - Verizon Wireless - August police mobile phones	73.16
#34130 - Whitehouse Apothecary - Shipping and handling	10.96
#34131 - Sautter's Food Center - Misc. police supplies	41.41
#34132 - Waste Management of Ohio - August trash collection	4,125.00
#34133 - Buckeye Telesystem - August police phone	100.72
#34134 - Cynthia A. Bergfeld - Police wages	257.20
#34135 - Jonathan D. Burkett - Police wages	1,001.57
#34136 - A. Leslie Disher - September trustee salary	798.79
#34137 - James E. Fischer - September property standards officer salary	639.13
#34138 - Eric H. Gay - September zoning salary	697.67
#34139 - Jeffrey M. Graham - Police and D.A.R.E. wages	1,186.44
#34140 - Russell E. Heger - Police wages	177.14
#34141 - Kyle J. Hertzfeld - September trustee salary	759.56
#34142 - Harry R. Kellelt III - Police wages	1,000.45
#34143 - David L. Krego - Police wages	1,637.68
#34144 - Richard A. Ludwig - Road wages	1,022.67
#34145 - Norbert J. Miller - Police wages	568.49
#34146 - Kay Ann Robertson - Fiscal officer salary and zoning wages	804.87
#34147 - James F. Shaw III - Police wages	143.47
#34148 - Michelle L. Vollmar - Police wages	215.29
#34149 - Brett T. Warner - September trustee salary	747.37
#34150 - Treasurer of State of Ohio - September state payroll tax	740.44
#34151 - Delta Dental Plan of Ohio - October dental insurance	276.68
#34152 - Waterville Commissioner of Taxation - 3rd qtr payroll tax	44.85
#34153 - Whitehouse Commissioner of Taxation - 3rd qtr payroll tax	207.14
#34154 - Toledo Commissioner of Taxation - 3rd qtr payroll tax	504.94
#34155 - Kay Ann Robertson - September reimburse medicare	96.50
#34156 - A. Leslie Disher - August reimburse insurance	225.00
#34157 - Time Warner Cable - September highspeed internet	51.95
#34158 - Rotary Club of Waterville - Rotary fishing derby	50.00
#34159 - Lisa L. Cole - September clean hall and police station	40.00
#34160 - Century Link - September township phone	88.49
#34161 - West Payment Center - Zoning bulletin	222.96
#34162 - 795 Tire Service - Maintenance truck tires	521.14
#34163 - Fifth Third Bank - September charge purchases	550.39
#34164 - Sandra L. Ludwig - Reimburse for medicare	96.50
#34165 - Russell L. Robertson - Reimburse for medicare	96.50
#34166 - Mc Cabe Outdoor Equipment - Clutch kit and belt	433.95
#34167 - Anthony Wayne Board of Education - August township fuel	2,717.49
#34168 - Norbert J. Miller - September reimburse insurance	529.70
#34169 - Karen Jo Shellhammer - Detail police car	75.00
#34170 - Hanifan-Obenauf-Robinson Inc. - October police station rent	950.00
#34171 - B & L Auto service - Repairs to Car 94 & 95	889.21
#00009 - U.S. Treasury - September withholding voucher	2,910.12
Total	\$ 52,809.29

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. Kyle J. Hertzfeld seconded the motion.

Motion Carried.

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DAYTON LEGAL BLANK, INC., FORM NO. 1014R

Held at 7:30 pm at the Waterville Township Hall on September 28, 20 11

Continued:

PUBLIC COMMENTS:

None.

PUBLIC HEARING:

None.

SPECIAL PRESENTATION:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From Derek Merrin, Mayor of the City of Waterville, a copy of a letter sent to Providence Township Trustees concerning the possibility of adult entertainment establishments building in the US 24 bypass corridor.
- 2) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the August License Tax Statistics Report. Also from the Department, the August Permissive Tax Computation Report. Due the township is the sum of \$342.75.
- 3) From the Hylant Group Inc, a Certificate of Liability Insurance for Buckeye Cablevision Inc. for the period of 10/01/11 to 10/01/12.
- 4) From Maumee Municipal Court, Check number 025471 in the amount of \$542.50 for police fines collected for the month of August, 2011.
- 5) From Workplace Resources, the report for the 3rd quarter.

FISCAL OFFICER - OTHER FINANCIAL MATTERS:

According to the Ohio Revised Code, townships are to adopt an Amounts and Rates Resolution. Lucas County Auditor Anita Lopez sent notice that this must be done by October 28, 2011:

RESOLUTION #2011-11 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

The Board of Trustees of Waterville Township, Lucas County, Ohio, met in regular session on the 28th day of September, 2011, at the Office of Fiscal Officer Kay Ann Robertson with the following members present:

Chairman A. Leslie Disher
Vice-Chairman Kyle J. Hertzfeld
Trustee Brett T. Warner

Mr. A. Leslie Disher moved the adoption of the following Resolution #2011-11:

WHEREAS, the Budget Commission of Lucas County, Ohio, has certified its action to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without and what part within the ten-mill limitation; therefore,

BE IT RESOLVED, by the Board of Trustees of Waterville Township, Lucas County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and,

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said township, the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

<u>Fund</u>	<u>Inside</u>	<u>Inside</u>	<u>Outside</u>
		<u>10-Mill Limit</u>	<u>10-Mill Limit</u>
General Fund	\$ 56,000.00	\$ 0.20	
Road and Bridge Fund	73,500.00	1.40	

continued.....

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:30 pm at the Waterville Township Hall on September 28, 20 11

Continued:

Garbage District Fund	\$	\$ 48,750.00		0.90
Police District Fund	110,000.00	134,000.00	2.10	2.90
Fire District		97,000.00		3.00

BE IT FURTHER RESOLVED, that the Fiscal Officer of this Board be and she is hereby directed to certify a copy of this Resolution #2011-11 to the County Auditor of said County.


Mr. Kyle J. Hertzfeld seconded the Resolution #2011-11 and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

CERTIFICATE OF COPY:

I, Kay Ann Robertson Fiscal Officer of the Board of Trustees of Waterville Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution #2011-11 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor now on file with said Board, that the foregoing has been compared by me with said original document and that the same is a true and correct copy thereof.

WITNESS my signature this 28th day of September, 2011:


 Kay Ann Robertson, Fiscal Officer for the
 Township of Waterville, Lucas County, Ohio

POLICE/FIRE:

None.

ROAD/CEMETERY/REFUSE:

1) The David Road Project - Weckerly Road to Obee Road, is set to begin in the spring of 2012. It will be put out for bid after the first of the year. Jeff Lohse sent a copy of a letter that the county will send out to the residents of Davis Road telling them about the project and what to expect in the coming months. It will be funded by the Township Road Fund and a grant from the Ohio Public Works Commission. There will be NO assessments to the property owners.

A. Leslie Disher made a motion to approve the letter to the residents on Davis Road to be sent by the Lucas County Engineers Office. Kyle J. Hertzfeld seconded the motion.

Motion Carried.

2) The Lucas County Engineers Office is working on a quote to do something with Noward Road until the township can set aside enough money to resurface it.

3) The trustees agreed to place another ad in "The Mirror" for help wanted. There may be a resident who could work but it is not for sure.

4) Mary Strayer, 8505 Neapolis-Waterville Road, has a sink hole near her drive that needs to be fixed. Trustee Kyle Hertzfeld will check it out.

5) The trustees will make time for the Cemetery Supt. Richard Ludwig to train them in how to locate individual grave spaces. If Richard should be on leave and a grave needs to be dug, the township's hands would be tied.

ZONING:

1) Twenty-four (24) permits to date.

2) Permit #2011-24 was issued to John Hanifan, 9944 Neapolis-Waterville Road for a garage.

3) Manik & Smith have contacted the township concerning improvements at Yark Automotive. Signs could be an issue.

4) A church group has been using the community building at the Rocky Ridge Development and have indicated they may want to purchase the building. If they want to operate a church there, they will need a special use permit.

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DAYTON LEGAL BLANK INC. FORM NO. 10148

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Continued:

- 5) Feller & Finch had made contact with Inspector Eric Gay about the Ron Perry property, at 9060 Waterville-Swanton Road. Possible early development stage.
- 6) Lucas County Planner John Nagy is due to retire at the end of October. All in all, it has been a quiet month.

PROPERTY STANDARDS OFFICER'S REPORT:

- 1) Property Standards Officer Jim Fischer wished to thank Trustee Brett T. Warner for mowing a portion of the weeds at Coventry Glen near his brother's residence. It made the outdoor wedding reception a much more enjoyable experience.
- 2) The township now has a signed contract with John Widmer who is assisting the Architectural Review Committee. He is capable and thorough. Their committee currently has four (4) members; however, the Ohio Revised Code allows for a fifth member. They are asking the trustees to appoint another member. Mr. Widmer has asked if he can invoice the township on a monthly basis. Solicitor Walt Celley mentioned that he has maps of the current water and sewer districts for Waterville and Whitehouse. When the work is completed and has been incorporated into the township zoning resolution, the architectural review committee will become the architectural review board. This committee has been working very hard and meeting often. It was suggested they be compensated for their efforts:

A. Leslie Disher made a motion that each architectural review committee/board member be compensated \$30.00 per meeting for the expense of traveling to and from such meeting and the expense be paid from the General Fund beginning with the September meetings. Seconded by Kyle J. Hertzfeld.

Motion Carried.

- 3) Regarding the Lou Leasor property, 10020 Hertzfeld Road; currently, trash is not a problem, but the unsightliness of the yard is. Solicitor Walt Celley sent a second letter. Mr. Leasor called and said his mower was broke. He is asking the township to be patient.
- 4) Mr. Fischer has been in contact with the John Mauville Dutch Road plant about the weeds on their property next door. They asked Mr. Fischer if he knew of a farmer they could get to farm the property as there is several acres involved.
- 5) Regarding the Meyer Family property landlocked in front of the new Kroger store on SR 64, Dale Meyers would like Mr. Fischer to meet with he and his family and the developers of the property. Solicitor Walt Celley states the Meyers have made their own bed and the township should be left out of any solution except to get the matter cleaned up.
- 6) Property Standards Officer Fischer continues to attend the City of Waterville Comprehensive Plan Steering Committee meetings on a monthly basis.
- 7) All in all, it has been a busy month.

SOLICITOR:

- 1) With the fall approaching and leaf pickup, Solicitor Celley wondered if the trustees had any information they wanted in the newsletter. He will check with Craig Bauer about dates for leaf pick up and check with Waterville and Whitehouse about Halloween dates and coordinate them.
- 2) Solicitor Walt Celley is currently working with the City of Waterville on a JEDD similar to the one the township has with Whitehouse.
- 3) Judge James Jansen has given the approval for the final sale of the Coventry Glen subdivision. The township had originally stopped the issuance of zoning permits for new construction until the entranceway was completed. Solicitor Celley stated if someone asked for a zoning permit, they should be referred to his office as law director. There has been progress on mowing of the property. Trustee Les Disher would like the new owners to attend the next trustee meeting on October 26th. Solicitor Celley will also be checking to make sure the special assessments (Lighting district charges) have been paid on the property.
- 4) The township trustees need to make an appointment to the Whitehouse JEDD Board.

BOARD CHAIRMAN:

None.

continued.....

RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANKS, INC., FORM NO. 12148

Held at 7:30 pm at the Waterville Township Hall on September 28, 20 11

Continued:

TRUSTEES:

Kyle Hertzfeld - Trustees Hertzfeld suggested the township pay \$9.00 per hour rather than \$8.00 per hour for partime road/cemetery help.

Kyle Hertzfeld - Trustee Hertzfeld stated the township should seriously consider hiring the Lucas County Engineers office to do the 2011-2012 snow plowing and salting for \$4,400.00. The township cannot buy the salt for that.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business to come before the Waterville Township Board of Trustees, Kyle J. Hertzfeld made a motion to adjourn. Brett T. Warner seconded the Motion.

Motion Carried.

Adjourned at 8:53 p.m.

Attest: Jay Ann Lobertson

Trustees: Lee Oisher
Kyle Hertzfeld
Brett T. Warner