

# RECORD OF PROCEEDINGS

1623

Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:30 p.m. at the Waterville Township Hall on July 27, 2011

**ROLL CALL:**

Chairman A. Leslie Disher - Present  
 Vice-Chairman Kyle J. Hertzfeld - Present  
 Trustee Brett T. Warner - Present

**OFFICIALS:**

Property Standards Officer James E. Fischer - Present  
 Zoning Inspector Eric H. Gay - Present  
 Solicitor Walter J. Celley - Absent  
 Fiscal Officer Kay Ann Robertson - Present

**GUESTS:**

Craig Bauer, 6341 Monclova Road, Maumee, Ohio  
 Karen Berger, Reporter for "The Mirror", Maumee, Ohio  
 Fire Chief Steve Parsons, Municipality of Waterville, Waterville, Ohio

**PLEDGE OF ALLEGIANCE:**

Chairman A. Leslie Disher called the meeting to order at 7:30 p.m. All who were present were asked to join Chairman Disher in reciting the Pledge of Allegiance. Roll was called and all three (3) trustees were present.

**AGENDA:**

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher:

Kyle J. Hertzfeld made a motion to approve The Agenda for the July 27th meeting as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher. Seconded by Brett T. Warner.

**MINUTES:**

Motion Carried.

The minutes for the June 22, 2011, meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to this meeting:

A. Leslie Disher made a motion to dispense with the reading of the minutes of the June 22, 2011, meeting and to approve the minutes with no additions, corrections and/or deletions. Seconded by Kyle J. Hertzfeld.

**RECEIPTS:**

Motion Carried.

099-11 - Fifth Third Bank of NW Ohio - July autosweep interest	\$ 80.22
100-11 - FMHC Corp/Verizon Wireless - Permit #2011-01 - Admin fees	25.00
101-11 - Robert and Carol Zeigler - Permit #2011-15 - Room addition	125.00
102-11 - Village of Whitehouse - D.A.R.E. donation	1,000.00
103-11 - American Memorials - Enfield foundation - Wakeman Cemetery	166.40
104-11 - Spring Green Educational Foundation - D.A.R.E. donation	3,000.00
105-11 - Doug Meeker - Reimburse damage to police vehicle	68.00
106-11 - David and Darlene Bell - Permit #2011-16 - Pole Barn	300.00
107-11 - Wilson Bldrs/Stephen Eberly - Permit #2011-17 - Room Addition	125.00
108-11 - Maumee Municipal Court - June police fines	179.25
109-11 - Code 3 Guns/David Vnuck - Permit #2011-18 - Gun range shelter	150.00
110-11 - David and Doris Schwartz - Lot 39 Space #6 - Whitehouse	400.00
111-11 - Peinert Funeral Homes - Dauer opening - Wakeman Cemetery	400.00
112-11 - Wells Funeral Home - Terry Szydowski opening - Wakeman	300.00
113-11 - James Howard - Howard cremation - Wakeman Cemetery	250.00
114-11 - Kaufman Engineered Systems - D.A.R.E. contribution	500.00
115-11 - Lucas County Auditor - June allocation; advance; OVI; HB 66	41,940.92
	<b>Total \$ 49,009.79</b>

**WARRANTS:**

#33961 - Ryan A. Bellner - Road wages	\$ 528.14
#33962 - Cynthia A. Bergfeld - Police wages	231.61
#33963 - Jonathan D. Burkett - Police wages	651.38
#33964 - Jeffrey M. Graham - Police wages and DARE wages	1,385.64
#33965 - Russell E. Heger - Police wages	177.14
#33966 - Harry R. Kellett, III - Police wages	920.05
#33967 - David L. Krego - Police wages	2,498.37
#33968 - Kenneth M. Kristoff - Police wages	76.10
#33969 - Richard A. Ludwig - Cemetery wages	980.35
#33970 - Norbert J. Miller - Police wages	353.54
#33971 - Kay Ann Robertson - Fiscal officer salary and zoning wages	845.80

continued.....

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Continued:

#33972 - James F. Shaw, III - Police wages	\$ 143.47
#33973 - Michelle L. Vollmar - Police wages	151.21
#33974 - Ohio Public Employees Retirement System - June retirement	7,036.81
#33975 - Celley & Sanderson, LLP - June solicitor fees	2,013.00
#33976 - Medical Mutual of Ohio - August hospitalization	8,250.14
#33977 - Frank Gates/Avizent - Workers' comp administrative fees	1,176.00
#33978 - Treasurer of State of Ohio - 2009-2010 audit fees	938.60
#33979 - Treasurer of Lucas County - Noward Road property taxes	192.50
#33980 - Toledo Edison - July electric	275.11
#33981 - Municipality of Waterville - July water/sewer payment	43.10
#33982 - Waterville Gas Company - July heat payment	33.00
#33983 - Tomahawk Printing - Zoning forms	66.00
#33984 - O.T.A.R.M.A. - Township's share of Bauer litigation	1,330.88
#33985 - Toledo Edison - June township street lighting	178.85
#33986 - Toledo Edison - Coventry Glen June Street lighting	369.32
#33987 - General Pro Hardware - Misc. cemetery expenses	41.46
#33988 - Mc Cabe Power Equipment - Mower Blades	119.94
#33989 - Whitehouse Apothecary - Police expenses	10.07
#33990 - Treasurer of Lucas County - Wakeman Cemetery assessments	10.18
#33991 - Treasurer of State of Ohio - Waldron alcohol test	37.00
#33992 - Verizon Wireless - June police mobile phones	72.00
#33993 - Ryan A. Bellner - Road wages	425.55
#33994 - Cynthia A. Bergfeld - Police wages	206.03
#33995 - Jonathan D. Burkett - Police wages	461.41
#33996 - A. Leslie Disher - July trustee salary	798.79
#33997 - James E. Fischer - Property standards officer salary	639.13
#33998 - Eric H. Gay - July zoning salary	697.67
#33999 - Jeffrey M. Graham - Police and DARE wages	964.35
#34000 - Russell E. Heger - Police wages	262.98
#34001 - Kyle J. Hertzfeld - July trustee salary	759.56
#34002 - Harry R. Kelleltt, III - Police wages	936.95
#34003 - David L. Krego - Police wages	1,414.91
#34004 - Richard A. Ludwig - Cemetery wages	1,064.98
#34005 - Norbert J. Miller - Police wages	253.58
#34006 - Kay Ann Robertson - Fiscal officer salary and zoning wages	821.84
#34007 - James F. Shaw, III - Police wages	71.74
#34008 - Michelle L. Vollmar - Police wages	80.15
#34009 - Brett T. Warner - July trustee salary	747.37
#34010 - Treasurer of State of Ohio - July state payroll taxes	734.48
#34011 - Delta Dental Plan of Ohio - August dental insurance	276.68
#34012 - Kay Ann Robertson - July reimburse medicare	96.50
#34013 - A. Leslie Disher - June reimburse insurance	225.00
#34014 - Time Warner Cable - July highspeed internet	51.95
#34015 - Ohio Twp Assn Risk Mgmt Authority - 2011-2012 insurance pkg.	13,023.00
#34016 - Fifth Third Bank - July charge purchases	94.99
#34017 - Lisa L. Cole - July clean hall and police station	40.00
#34018 - Century Link - July township phone	92.13
#34019 - James E. Fischer - Reimburse zoning postage	10.30
#34020 - Russell L. Robertson - July reimburse medicare	96.50
#34021 - Sandra L. Ludwig - July reimburse medicare	96.50
#34022 - Anthony Wayne Board of Education - June fuel	2,921.62
#34023 - Mc Cabe Power Equipment - Belt and footrests	215.55
#34024 - Ohio Compost - 1st half green waste contract	2,000.00
#34025 - Waste Management of Ohio - June trash/recycling	4,125.00
#34026 - Norbert J. Miller - July reimburse insurance	529.70
#34027 - Toast.net - Internet fees for police	35.40
#34028 - Treasurer of State of Ohio - Administrative coop fee	100.00
#34029 - Hanifan-Obenauf-Robinson, Inc. - August police station rent	950.00
#34030 - Traffic Stop Uniform Supply - Pants for Graham	40.00
#34031 - David L. Krego - Meals for Krego & Heger	17.00
#00007 - U.S. Treasury - July withholding	2,901.14
	Total \$ 70,418.18

Brett T. Warner made a motion to pay the warrants that had been prepared by the

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Continued:

Fiscal Officer Kay Ann Robertson and presented for payment. A. Leslie Disher seconded the motion.

PUBLIC COMMENTS:

Motion Carried.

None.

PUBLIC HEARING - Z22-C120 and Z22-C121 - ZONING TEXT AMENDMENTS:

Chairman A. Leslie Disher opened the public hearing which had been advertised for this date and time. The purpose of the hearing was to consider the adoption of zoning text amendments regarding site plan requirements (P.E. stamp); primary dwelling units; internet cafes; driveway paving; and, telecommunication towers. The Toledo-Lucas County Plan Commission held a public hearing on the site plan requirement (P.E.stamp) on April 27, 2011 and recommended approval. The plan commission held another public hearing on May 25, 2011, and recommended approval of the remainder of the amendments. The Waterville Township Zoning Commission held their public hearing on all of the amendments on June 20, 2011, and they also recommended approval.

STAFF ANALYSIS - Z22-C120:

The Waterville Township Zoning Commission has requested an amendment to the Waterville Township Zoning Resolution that would require a Professional Engineer (P.E.) stamp be affixed to all site plans submitted for development in all residential, commercial, industrial districts and for all special uses. A recent site plan was submitted to the Township that had basic drainage details drawn by the owner of the property that was not sealed with a P.E. stamp. Discussion was had regarding whether the owner's site plan was an adequate submission and whether the drainage design should have an engineer's stamp on it.

The planning staff does not favor a P.E. stamp requirement on all site plans because it may not be advantageous to the applicant or to the reviewing jurisdictions in all instances. Many site plans can be satisfactorily prepared by surveyors, architects, landscape architects or planners. In the case of public work projects, the O.R.C. 4733.17 mandates plans be prepared by a P.E. However O.R.C. Chapter 4733.18 also provides an exception for design services which may be performed by:

- An individual, firm or corporation on property owned or leased by that individual, firm or corporation unless the same involves the public welfare or the safeguard of life, health or property.
- Persons preparing plans, drawings and specifications for building permits for residential buildings that are erected as one, two or three-family units.
- Persons preparing plans, drawings and specifications for building permits for the installation of replacement equipment or similar equipment or for repair and maintenance.

In summary, it appears that the O.R.C. does provide for some discretion as to when a P.E. seal is required to be placed on a site plan. To require it on all plans does not seem necessary and may be an unjustified expense to the property owner. The text amendment shown in EXHIBIT "A" recommends that plans be prepared by a professional but provides some flexibility. The text amendment also notes that O.R.C.Chapter 4733 provides guidance to the Zoning Inspector regarding when a Professional Engineer's or Surveyor's seal may be required.

PLANNING COMMISSION RECOMMENDATION:

The Lucas County Planning Commission recommends an approval of the zoning resolution amendment illustrated in EXHIBIT "A" to the Waterville Township Zoning Commission and Township Trustees.

**EXHIBIT "A"**  
**(Additions in bold italics)**

**Section 10.5 Site Plan Review (Detailed Site Plan):**

**A. General Requirements:**

Add the following:

continued.....

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Continued:

7. It is recommended all site plans required by this section be professionally prepared by an architect, landscape architect, planner, Professional Surveyor or a Professional Engineer. A Professional Engineer's or Professional Surveyor's seal may be required pursuant to the O.R.C. Chapter 4733, as determined by the Zoning Inspector.

STAFF ANALYSIS - Z22-C121:

The Waterville Township Zoning Commission has requested the planning staff to review and consider changes to the Waterville Township Zoning Resolution regarding the regulation of internet cafes, paving, accessory dwelling units and telecommunication towers. The staff reviewed other zoning resolutions in order to write language consistent with other townships. As mentioned in the text amendment report for Monclova Township, the proposed regulations for internet cafes are intended to be an interim measure. HB 195 introduced in the Ohio Legislature would put the jurisdiction of internet cafes with the Casino Control Commission and also provides Townships the authority to prohibit them altogether.

The proposed amendments have been discussed with the Waterville Township Zoning officials who will then make the recommendation to the township trustees.

PLANNING COMMISSION RECOMMENDATION:

The Lucas County Planning Commission recommends an approval of the Zoning Resolution amendment illustrated in EXHIBIT "A" to the Waterville Township Zoning Commission and Township Trustees.

EXHIBIT "A"

(Deletions in strike out, additions in bold italics)

Section 1.4

Compliance with Regulations

Add:

1.4.5 Every building hereafter erected or structurally altered shall be located on a lot as herein defined and in no case shall there be more than one (1) main building on one (1) lot except as specifically provided in Section 14.3.2(g). In no instance shall there be more than one (1) primary dwelling unit per parcel except for the R-3 District.

Section 2.1

Definitions

Add:

Computerized Sweepstakes Device: Any Computer, machine, game or apparatus which, upon the insertion of a coin, token, access number, magnetic card or similar object, or upon the payment of anything of value and which may be operated by the public generally for use as a contest of skill, entertainment or amusement, whether or not registering a score and which provides the user with a chance to win anything of value. Machines designed for use by the State Lottery Commission are not Computerized Sweepstakes Devices for purposes of this Resolution.

Sweepstakes/Internet Cafes: Any premises upon which any "Computerized Sweepstake Devise" is located for the use or entertainment of the public, whether or not such premises has other business purposes of any nature whatsoever.

Section 4.1

Permitted Uses

"A" Agricultural

Accessory Uses (See 9.2)

Adult Family Home (See 9.7)

Agriculture, Non-exempt

Commercial Grain Elevator/Storage

Dwelling, Single-Family

Farm Market (See 9.16)

Foster Home/Certified Family Foster Home

Ham Radio Antenna

Home Occupation (See 9.8)

MRDD Family Home (See 9.7)

Oil and Gas Drilling Wells

Permanently Sited Maunfactured Homes\*

Public Service Facilities (Utilities)

Telecommunication-Tower

continued.....

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Continued:

Section 4.2  
District Use Restrictions

Delete:

TABLE 4 - 1 Dimensional Requirements

Area (Per family)	Minimum Lot		Minimum Yard				Maximum Height	
	Width (ft.)	Front	Rear	One Side	Sum of Both	Stories	Feet	

District:

"A" Agricultural:

a) Single-Family	1 acre	135	50	35	10	20	2 1/2	35
b) Two-Family	1 acre	270	100	35	10	20	2-1/2	35

Section 5.2  
Route 64 (Waterville-Swanton Road) Overlay District

5.2.5 Excluded Uses:

- Adult-oriented uses
- Auction market
- Automobile/truck repair garage when not in conjunction with new car sales
- Auto wrecking/salvage yard/junk yard
- Boat storage
- Dwelling
- Flea market
- Manufactures home, mobile home or industrialized dwelling unit sales
- Sweepstakes/Internet Cafe

Section 5.3  
US 24 Scenic Corridor Overlay District

5.3.2 Permitted, Accessory and Special Land Uses

Permitted, accessory and special land uses shall be those which are permitted as principle, accessory or special land uses in the underlying zoning district, with the exception of Sweepstakes/Internet Cafes which are prohibited within the overlay district,

Section 7  
Special Uses

Add:

In any "A" or "R" Districts

- |                                     |   |
|-------------------------------------|---|
| Borrow Pits                         | Public Uses                             |
| Day Care Facilities                 | Recreational Facilities, Non-Commercial |
| Group Homes                         | Semi-Public Uses                        |
| Recreational Facilities, Commercial | Telecommunication Tower (See 9.26)      |

In a "C-2" District

- |  |                            |
|--|----------------------------|
| Animals                                | Flea Markets               |
| Auction Markets                        | Large-Scale Retail Project |
| Boarding of Livestock and Domesticated | Radio Tower                |
| Borrow Pits                            | Sweepstakes/Internet Cafe  |

Section 8  
Off-Street Parking and Loading

Add:

8.2.2

d) Surfacing and Drainage:

All off-street parking and loading areas and driveways for multi-family and non-residential uses shall be surfaced with concrete, bituminous asphalt or other dust free material other than gravel or loose fill and graded to drain all surface water towards the interior of the parking lot. In those instances where the property is in a remote location and not in close proximity to other buildings or dwellings, the Zoning Commission may consider waiving the requirement to

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Continued:

pave certain portions of the parking area as part of the Site Plan Review process. An internal storm drainage system shall be provided and connected to the nearest outlet subject to regulations and the approval of the Lucas County Engineer. Concrete curbs may also be required as part of the overall drainage design for all or part of the parking lot or driveway perimeter.

8.3.2

d) Sweepstakes/Internet Cafe: One (1) for each 50 sq ft of gross floor area.

Section 9  
Supplementary Regulations

Section 9.24 Telecommunication Towers and Radio Towers:

Pursuant to the Telecommunications Act of 1996 and O.R.C. Section 519.211 and the Township Trustees being duly notified of a person's intent to construct a telecommunication tower on a site located within an area zoned for residential use ~~RP~~-zoning-district, this section sets forth standards for the Zoning Commission and Township Trustees to consider when reviewing the special use request. These minimum standards include:

Add:

9.28 Sweepstakes/Internet Cafe:

- a) Sweepstakes/Internet Cafes shall not be located within 500 feet from each other.
- b) The hours of operation shall be restricted to 8:00 a.m. to 10:00 p.m.

COMMENTS:

None.

Brett T. Warner made a motion to approve the proposed text amendments to the Waterville Township Zoning Resolution regarding site plan requirements (PE stamp) primary dwelling units; sweepstakes/internet cafes; driveway paving; and, telecommunication towers. Seconded by A. Leslie Disher.

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

SPECIAL PRESENTATION:

None.

OLD BUSINESS:

There has been more discussion concerning the washout of Mike Ivan's at 10707 Obee Road. Our maintenance department had attempted to correct the situation but it has come back. The Lucas County Engineer's office is willing to take a look at the problem according to their Brian Miller. He feels it is a drainage problem and they would be willing to repair it at a cost of approximately \$2,000;

Brett T. Warner made a motion to allow the Lucas County Engineer's office to fix the problem at 10707 Obee Road at a cost not to exceed \$2,000.00. Repairs to begin sometime in September. Seconded by Kyle J. Hertzfeld.

NEW BUSINESS:

Motion Carried.

1) Solicitor Walter Celley had sent out requests for quotes for the township leaf collection and had received two (2) responses:

- a. JC's Leaf Collection, 7457 Christy Road, Defiance, Ohio:  
\$450.00 per twenty-three (23) compacted yards a load.
- b. Ohio Compost, 10839 Sager Road, Swanton, Ohio:  
\$16.00 per compacted cubic yard.

Brett T. Warner made a motion to accept Ohio Compost's Leaf Collection Quotation for the fall township leaf collection at a cost of \$16.00 per compacted cubic yard. Seconded by Kyle J. Hertzfeld.

Motion Carried.

2) At the trustees' May 25, 2011, meeting Craig Bauer (Ohio Compost) was awarded the bid for the township's brush, leaves, etc. His contract was signed and returned.

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Continued:

3) Over the years, there have been complaints regarding children riding bikes and playing in Whitehouse Cemetery. Whitehouse council has discussed options to fence the north side and possibly a decorative fence in the front and they were asking the township trustees if they could count on them to help with the cost of approximately \$20,000.00. The township has a contract with the village to care and maintain the cemetery but capitol expenditures were the village's responsibility. The township would like to be in a position to help but the mowers are six (6) years old and we are looking at that expense so the trustees felt they could not take over any more debt. Chairman Les Disher did say he will approach the Whitehouse Legion and see if they would be willing to put up a new flagpole in the cemetery.

4) Rumor has it that the former Jones Wheel Horse property (currently owned by a Mr. Guyton) 9535 Neowash Road might have been sold and turned into a group home. Our township does allow for group homes in an "A" or "R" district with a special use permit. Waterville Fire Chief Steve Parson says group homes must contact him before operating and no one has contacted him yet.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From the Municipality of Waterville, their annual documentation of their water quality.
- 2) From Monclova Township Fire/Rescue, a thank you for our support of the Monclova Township 2011 Safety Township Program. The daily participation of D.A.R.E. Officer Jeff Graham was invaluable. Waterville Township kids also participated.
- 3) From the Ohio EPA, a meeting about the Chrysler plant expansion in Toledo. It was held on July 14th at the West Toledo YMCA.
- 4) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the June License Tax Statistics Report. Also from the Department, the June Permissive Tax Computation Report. Due the township is the sum of \$346.66.
- 5) From the Whitehouse Fire Department, the fire/rescue runs for the second quarter of 2011:
 

a. Whitehouse Area with Life Squad:	EMS runs	4	Fire runs	6
b. Waterville Area with Life Squad:	EMS runs	11	Fire runs	0
- 6) From the Waterville Fire Department, the fire/rescue runs for the second quarter of 2012:
 

a. Waterville District	EMS runs	5	Fire runs	3
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- 7) From Maumee Municipal Court, Check Number 25375 in the amount of \$179.25 for police fines collected for the month of June.
- 8) From the Ohio Public Employees Retirement System, information concerning the need to guide employees to the right path to retirement.
- 9) From the Office of Lucas County Engineer, the Timetable for OPWC Program Years 2012/2013 projects.

POLICE/FIRE:

The past few months, Police Chief Norb Miller and Solicitor Walt Celley have been working on a Police Ride Along Policy. Chief Miller has had several criminal justice students interested in the program for August. No participation under age 18 will be allowed. They have outlined guidelines for the police employees, the ride along program participants and sworn peace officers participating in the police ride along program:

A. Leslie Disher made a motion to approve the Waterville Township Police Ride Along Policy. Seconded by Brett T. Warner.

Motion Carried.

Waterville Fire Chief Steve Parsons stated he had been working closely with the Township and Whitehouse when SR 64 was closed for a few days. He is thinking that once the 24 by-pass is opened there might have to be some shifts in the fire districts. An FYI, Toledo Edison has been very slow to respond in emergencies, even the special number he used to be able to get crews to come out no longer works. Chief Parsons worked closely with Solicitor Celley on the sales trailer in Coventry Glen. Everything he asked them to do was done the next day. He says they should be closing on the property shortly.

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Continued:

ROADS/CEMETERIES/REFUSE:

- 1) In a letter dated July 1st, it was stated that our request for financial assistance from the Ohio Public Works Commission was approved for the project entitled Davis Road in the amount of \$170,520.00. This is a grant for matching funds and the \$170,520.00 does not have to be paid back. The Project Agreement was signed and returned before the deadline. We hope to advertise for bids after the first of the year.
- 2) By 2012, the work on the US 24 by-pass should be winding down and the township needs to take a look at what can be done with Noward Road. The Davis Road project is going to leave a **big** hole in the road repair budget. Jeff Lohse from the Lucas County Engineer's office will attend the next meeting to discuss options.

ZONING:

- 1) Twenty-one (21) permits to date.
- 2) In speaking with the Monclova Township Zoning Inspector, it was learned that Monclova Township has been experiencing problems with solicitors in various neighborhoods. They regulate them through their zoning regulations. Trustee Brett Warner suggests we have more conversation at the next meeting.
- 3) Apparently there are future plans to have a permanent light at the intersection of the Kroger entrance and SR 64. There is money in escrow for the light, turn lanes and a continuation of the road across SR 64.
- 4) Lial School, 5900 Davis Road, obtained a permit for a fence around their pool.
- 5) Nick Goetz, 7055 Finzel Road, obtained a permit for his pole barn. He was not able to claim "ag" exempt.
- 6) The Village of Whitehouse asked for a copy of the sweepstakes/internet cafes text amendment we just approved for our zoning resolution.
- 7) The Waterville Township Zoning Commission cancelled their August meeting, not much going on.
- 8) No word from the Bluebird Excursion Train on a proposed expansion.
- 9) John Nagy, Lucas County Plan Commission planner who handles zoning issues for Waterville Township, is currently working on a new text for Monclova Township.
- 10) Inspector Eric Gay states he has the new 2011-2012 ARIES. You can also go online for the current flood plain maps. He still depends on the county for flood plain specifics.

PROPERTY STANDARDS OFFICER:

- 1) Property Standards Officer Jim Fischer and Trustee Les Disher are currently working on a problem at 10020 Hertzfeld Road (Lou Leasor's). Lawn unmowed, weeds, trash (bagged and loose) stored in vehicles and junk was observed. The county health department was contacted. Clean up has started and will be monitored.
- 2) The unplatted portion of Coventry Glen was not farmed this year and is a mass of weeds. Mr. Fischer will pursue the matter once the new owners take over.
- 3) The Architectural Review Committee (ARC) met and interviewed three (3) professional registered planners to be considered to help develop architectural and landscaping standards for the SR 64 Overlay District. ARC met July 7th and recommended John Widmer as the best fit for their committee:

**Brett T. Warner** made a motion to hire John Widmer as a registered professional planner to develop architectural and landscaping standards for the Route 64 Overlay District at a cost not to exceed \$6,000.00. Seconded by **Kyle Hertzfeld**.

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Mr. Widmer had stated that he felt there was enough room in the \$6,000.00 figure to allow him to review signs for that area. Solicitor Walt Celley will draw up a contract.

SOLICITOR:

Absent.

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Continued:

BOARD CHAIRMAN:

None.

TRUSTEES:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business to come before the Trustees, Kyle J. Hertzfeld made a motion to adjourn. Seconded by Brett T. Warner.

Motion Carried.

Adjourned at 8:50 p.m.

Attest: Kay Ann Robertson

Trustees: Des Disher  
Kyle J. Hertzfeld  
Brett T. Warner