

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

ROLL CALL:

Chairman A. Leslie Disher - Present
 Vice-Chairman Kyle J. Hertzfeld - Present
 Trustee Brett T. Warner - Present

OFFICIALS:

Property Standards Officer James E. Fischer - Present
 Zoning Inspector Eric H. Gay - Present
 Solicitor Walter J. Celley - Present
 Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Karen Berger, Reporter for "The Mirror", Maumee, Ohio
 Craig Bauer, 6341 Monclova Road, Maumee, Ohio
 Roy Sidener, 7815 Noward Road, Waterville, Ohio
 Joe Torti, Developer for Coventry Glen, Dutch Road, Waterville, Ohio

PLEDGE OF ALLEGIANCE:

Chairman A. Leslie Disher called the meeting to order at 7:30 pm. All who were present were asked to join Chairman Disher in reciting the Pledge of Allegiance. Roll was called and all three (3) trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher:

Kyle J. Hertzfeld made a motion to approve The Agenda for the October 26, 2011 meeting as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher. Seconded by Brett T. Warner.

MINUTES:

Motion Carried.

The minutes for the September 28, 2011 meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to this meeting:

A. Leslie Disher made a motion to dispense with the reading of the minutes of the September 28, 2011 meeting and to approve the minutes with no additions, deletions and/or corrections. Seconded by Kyle J. Hertzfeld.

RECEIPTS:

Motion Carried.

148-11 - State of Ohio Warrants - Rollback and Homestead	\$ 33,274.57
149-11 - Fifth Third Bank of NW Ohio - September autosweep interest	67.07
150-11 - Urbanski Funeral Home - Dennis Byrnes government marker	10.00
151-11 - Hanifan, Obenauf & Sperling - Permit #2011-24 - Garage	100.00
152-11 - Aircraft Memorials - Christensen; Bortel; Szydlowski foundations	520.00
153-11 - Maumee Municipal Court - September police fines	441.50
154-11 - Neville Funeral Homes - Gladys Graetz cremation	200.00
155-11 - Peinert Funerals - William Wittenmyer & Lawrence Heinze openings	650.00
156-11 - Leo Le Clair Jr. - Cindy & Marshall Baker foundation	185.60
157-11 - Jerry Lane - Jerry and Marge Lane foundation	166.40
158-11 - Maison-Dardenne Funerals - Helen Shadle opening	400.00
159-11 - Wells Funeral Home - Geraldine Fisher opening	250.00
160-11 - Waterville Township Police - Reimburse for radio	167.95
161-11 - Lucas County Auditor - September/October allocations	10,104.94
162-11 - Lucas County Auditor - Estate tax/Mobile home tax settlement	35,654.65

WARRANTS:

Total \$ 82,192.68

#34172 - Cynthia A. Bergfeld - Police wages	\$ 193.25
#34173 - Jonathan D. Burkett - Police wages	1,132.14
#34174 - Jeffrey M. Graham - Police and D.A.R.E. wages	970.89
#34175 - Russell E. Heger - Police wages	363.54
#34176 - Harry R. Kellett III - Police wages	958.15
#34177 - David L. Krego - Police wages	1,215.02
#34178 - Kenneth M. Kristoff - Police wages	112.07
#34179 - Richard A. Ludwig - Supt. wages	986.39
#34180 - Norbert J. Miller - Police wages	535.54
#34181 - Kay Ann Robertson - Fiscal officer salary and zoning wages	800.60
#34182 - James F. Shaw III - Police wages	134.50
#34183 - B. Eric Varner - Police wages	34.69

continued.....

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Continued:

#34184 - Michelle L. Vollmar - Police wages	\$ 243.91
#34185 - Ohio Public Employees Retirement System - Sept. retirement	6,759.46
#34186 - Celley & Sanderson LLP - September solicitor fees	1,100.00
#34187 - Medical Mutual of Ohio - November hospitalization	8,250.14
#34188 - Direct Computer - Repair fiscal officers internet	135.00
#34189 - General Pro Hardware - Maintenance and police supplies	25.67
#34190 - Toledo Edison - October electric	210.84
#34191 - Municipality of Waterville - October water/sewer	57.96
#34192 - Waterville Gas Company - October heat	40.51
#34193 - James E. Fischer - Zoning postage	5.15
#34194 - Toledo Edison - October street lighting	193.50
#34195 - B & L Auto Service - Ford truck repair	517.58
#34196 - The Mirror - Ad for road laborer	20.00
#34197 - Mc Cabe Power Equipment - Mower oil and filter	29.89
#34198 - Ohio Peace Officer Training - Krego's instructor training	1,300.00
#34199 - Buckeye Telesystem - October police phone	154.65
#34200 - Verizon Wireless - October police mobile phones	75.32
#34201 - D R Ebel Police Equipment - Police lightbar equipment	533.93
#34202 - Toledo Edison - October Coventry Glen street lighting	378.23
#34203 - Ricardo A. Artiaga Jr. - Road labor	206.27
#34204 - Cynthia A. Bergfeld - Police wages	206.03
#34205 - Jonathan D. Burkett - Police wages	950.55
#34206 - A. Leslie Disher - October trustee salary	798.79
#34207 - James E. Fischer - October property standards officer salary	639.13
#34208 - Eric H. Gay - October zoning inspector salary	697.67
#34209 - Jeffrey M. Graham - Police and D.A.R.E. wages	911.98
#34210 - Russell E. Heger - Police wages	220.05
#34211 - Kyle J. Hertzfeld - October trustee salary	759.56
#34212 - Harry R. Kellett III - Police wages	970.84
#34213 - David L. Krego - Police wages	1,405.88
#34214 - Kenneth M. Kristoff - Police wages	171.69
#34215 - Richard A. Ludwig - Supt. wages	959.20
#34216 - Norbert J. Miller - Police wages	414.48
#34217 - Kay Ann Robertson - Fiscal officer salary and zoning wages	804.87
#34218 - Michelle L. Vollmar - Police wages	151.21
#34219 - Brett T. Warner - October trustee salary	747.37
#34220 - Treasurer of State of Ohio - October state payroll tax	679.85
#34221 - Delta Dental Plan of Ohio - November dental insurance	276.68
#34222 - Kay Ann Robertson - October reimburse medicare	96.50
#34223 - A. Leslie Disher - September reimburse insurance	225.00
#34224 - Time Warner Cable - October highspeed internet	51.95
#34225 - Lisa L. Cole - October clean hall and police station	40.00
#34226 - Century Link - October township phone	87.08
#34227 - John Widmer - Contract planning fees	1,350.00
#34228 - NW Ohio Planning Conference - (4) attendees	200.00
#34229 - Sandra L. Ludwig - October reimburse medicare	96.50
#34230 - Russell L. Robertson - October reimburse medicare	96.50
#34231 - Lucas County Engineers - Repair tile @10717 Obee Road	618.60
#34232 - Hertzfeld Poultry Farms - 2011 salt bin rental	1,200.00
#34233 - Korn Well Drilling - Check well leak in Whitehouse Cemetery	88.00
#34234 - Mc Cabe Power Equipment - Equipment filters	28.68
#34235 - Anthony Wayne Board of Education - September township fuel	2,577.45
#34236 - Waste Management - September trash collection	4,125.00
#34237 - Norbert J. Miller - October reimburse insurance	529.70
#34238 - Hanifan-Obenauf-Robinson - November police station rent	950.00
#34239 - Solutions for Documents - Drum for police copier	119.49
#34240 - Fifth Third Bank - October charge purchases	466.28
#00010 - U.S. Treasury - October withholding voucher	2,750.29
Total	\$ 55,137.64

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. A. Leslie Disher seconded the motion.

Motion Carried.

continued.....

DAYTON LEGAL BLANK, INC. FORM NO. 10148

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Continued:

PUBLIC COMMENTS:

None.

PUBLIC HEARING:

None.

SPECIAL PRESENTATION:

Joe Torti, representing Jokat Properties which recently purchased Coventry Glen subdivision on Dutch Road, was present to discuss present and future plans for the property. They are changing the detention pond at the entrance to a wet pond. Their plans are to finish the entrance yet this fall and the sales trailer will be gone in a couple of weeks. Chairman Disher said that Trustee Warner had mowed some of the area behind Jack Fischer's residence and Mr. Torti stated they would mowed more of the field. They will probably have that field farmed next year. Chairman Disher stated that as long as things keep progressing, the zoning inspector can begin to issue permits.

OLD BUSINESS:

None.

NEW BUSINESS:

The Lucas County Commissioners established a Storm Water District in 2002 of which Waterville Township is a part. In order to comply with Phase II of the plan, beginning in January of 2012, assessments will be collected with property taxes. A Storm Water Advisory Group (SWAG) is being formed. The first meeting will be at Springfield Township at 7:00 p.m. on November 10, 2011. Chairman Leslie Disher will attend.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From the City of Waterville, the fire and EMS runs for the third quarter:

Fire Runs	2
EMS Runs	4
- 2) From the Village of Whitehouse, the fire and EMS runs for the third quarter:

a. Whitehouse Fire District:	b. Waterville Fire District:		
Fire Runs	9	Fire Runs	1
EMS Runs	4	EMS Runs	14
- 3) From Maumee Municipal Court, check number 25556 in the amount of \$441.50 for police fines collected for the month of September.
- 4) From Fifth Third Bank of NW Ohio, information regarding the Public Funds Pooled Asset Account as of September 30, 2011:

Fifth Third Bank (All Ohio Affiliates)

Total Pooled Deposits:	\$1,302,220,262.11
Total Market Value of Pooled Assets:	\$1,466,776,634.56
Required Collateral (O.R.C. 105%):	\$1,367,331,275.22

- 5) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the September, 2011 License Tax Statistics Report. Also from the Department, the September Permissive Tax Computation Report. Due the township is the sum of \$279.03.
- 6) From the WSOS Community Action Commission, a notice that they have received a new and additional grant from the ODNR for the removal of ash trees. Homeowners can get assistance for the removal of up to two (2) trees if there is a potential threat to a structure or a play area. The program provides up to 40% of the removal costs per household.
- 7) From OPERS, notice of 2012 contribution rates:

Employee:	State & Local	10.00%	Employer:	State and Local	14.00%
	Public Safety	11.50%		Public Safety	18.10%
	Law Enforcement	12.10%		Law Enforcement	18.10%

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Continued:

FISCAL OFFICER - OTHER FINANCIAL MATTERS:

With the year drawing to a close, expenses have come up that were not known nor planned for when the annual appropriations were adopted at the beginning of the year:

RESOLUTION #2011-13 AMENDING THE WATERVILLE TOWNSHIP 2011 ANNUAL PERMANENT APPROPRIATIONS.

Mr. A. Leslie Disher moved the adoption of the following Resolution #2011-13:

BE IT RESOLVED, by the Board of Trustees of the Township of Waterville, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the said fiscal year ending December 31, 2011, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year and are to be transferred from one code to another within the same fund:

1000 - GENERAL FUND - 1000		
1000-110-313-0000 UAN fees	Add	\$ 500.00
1000-110-314-0000 Tax Collection Fees	Add	2,000.00
1000-130-599-0000 Other Expenses	Add	6,000.00
1000-330-360-0000 Contracted Services	Subtract	8,500.00
2021 - GASOLINE TAX FUND - 2021		
2021-330-190-0000 Salaries	Subtract	\$ 6,000.00
2021-330-221-0000 Hospitalization	Add	6,000.00
2901 - D.A R E FUND - 2901		
2901-290-190-0000 Salaries	Add	\$ 2,000.00
2901-290-420-0000 Operating Supplies	Subtract	2,000.00

Kyle J. Hertzfeld seconded Resolution #2011-13 and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Adopted October 26, 2011.

Attest: *Kay Ann Robertson*
 Kay Ann Robertson, Fiscal Officer
 for the Township of Waterville,
 Lucas County, Ohio.

POLICE/FIRE:

None.

ROADS/CEMETERIES/REFUSE:

- 1) Trustee Hertzfeld has been talking with the Lucas County Engineers office about an offer they made to plow and salt our roads for \$4,400.00 for the season. It cost the township at least \$5,000.00 just for salt a season. Some questions brought up were what kind of priority our roads would get and who would replace the mailboxes knocked down. What if Supt. Ludwig took care of some of the roads during his regular daytime hours? These are just some of the items that were discussed. The trustees needed some answers before making a final decision.
- 2) The trustees hired Ricardo Artiaga to help Road and Cemetery Supt. Ludwig. It took two (2) ads in the paper before they received a resume. Mr. Artiaga lives in the area.
- 3) The trustees are moving forward with the idea of having the Cemetery Supt. train them on how to locate grave spaces. Timing could be an issue, so it may have to be done individually.
- 4) Korn Well Drilling, Whitehouse, Ohio, inspected the well in Whitehouse Cemetery to see what was causing it to run all of the time thus driving the electric bill sky high. Korn is recommending a pitless pump but warns that there may be a problem with the well casing. The township will need to do something before spring when flowers are planted at the cemetery.

continued.....

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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Continued:

ZONING:

- 1) Twenty-five (25) permits to date.
- 2) There was a complaint on Jason Diver, North River Road, from his next door neighbor. She reported he was having construction work done; however, upon further inspection Mr. Diver was putting in a leach field for which he had a permit.
- 3) Nanette Mc Cloud, Hutchinson Drive, sells juice out of her home and she wanted to put a sign out in front of her residence between the access road and US 24. Inspector Gay stated that ODOT would not permit her to put a sign in the right-of-way. She needs a home occupation permit to put the sign in her own yard.
- 4) On November 20, 2006, Tim Berry, 9065 South River Road, asked for a variance from the Board of Zoning Appeals to build a garage in his front yard. The BZA denied his appeal stating he could remove two (2) trees and he could build the garage in his back yard. Now he is saying that he cannot put a leach field there so he is again asking to put the garage in the front yard. Inspector Gay advised Mr. Berry file another appeal.
- 5) John Nagy's last day is Friday, October 28th - Molly Maguire is to begin on Monday, October 31st.

PROPERTY STANDARDS OFFICER:

- 1) The ARC (Architectural Review Committee) has met twice this month and is making progress. Their next meeting will be November 9th. The meeting times and dates are posted on our website.
- 2) Mr. Fischer visited Lou Leasor, 10020 Hertzfeld Road recently. Trash is still contained and the lawn had been mowed.
- 3) The weeds on Manville's property next door to their Dutch Road plant have been disked. Hopefully they will have the area farmed next year.
- 4) Dale Myers, one of the family owners of the property in front of the Kroger Store on SR 64, stated he has had two conversations with Krogers and the developers about cleaning up the property.
- 5) Mr. Vnuck on US 24 has permission to cover his gun range at his store.

SOLICITOR:

- 1) Solicitor Walt Celley submitted a draft of a resolution regarding peddlers and solicitors in the township. Trustee Brett Warner and Police Chief Norb Miller had requested Mr. Celley to look into the situation. If the resolution is passed the township would post a notice on signs that indicate you are entering the Township of Waterville. They would also need to register. The trustees will look over the language and consider the matter next month.
- 2) The JEDD with the Municipality of Waterville is good to go.
- 3) The solicitor is asking for an executive session at the end of the meeting.

BOARD CHAIRMAN:

- 1) Mr. Roy Sidener, 7815 Noward Road, has agreed to become the township's representative on both JEDD boards:

A. Leslis Disher made a motion to appoint township resident, Roy Sidener to represent us on the Village of Whitehouse and the Municipality of Waterville's JEDD boards. Seconded by Brett T. Warner.

Motion Carried.

- 2) There have been several complaints concerning the trash pickup or lack thereof. Waste Management is stickering trash containers that are over 35 gallons unless the containers are Waste Management approved. When the letter went out when Waste Management finalized their contract in the spring, they included a calendar of the pickup dates for the next year and also on the back they stated what size containers should be.
- 3) The O.T.A. Convention is in February, in Columbus, we all need to consider who is attending so arrangements can be made.

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Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

Continued:

TRUSTEES:

Brett Warner: Trustee Warner wished Chairman Leslie Disher well on his recent retirement from Arco, Inc.

EXECUTIVE SESSION:

A. Leslie Disher made a motion to go into executive session to discuss personnel issues - investigation of complaints against a public employee. Seconded by Brett T. Warner.

A. Leslie Disher, Aye.
Kyle J. Hertzfeld, Aye.
Brett T. Warner, Aye.

It was indicated that the public could wait for the trustees to go back into regular session; however, no action would be taken when the meeting was back in regular session.

A. Leslie Disher made a motion to go out of executive session and back into regular session. Seconded by Kyle J. Hertzfeld.

A. Leslie Disher, Aye.
Kyle J. Hertzfeld, Aye.
Brett T. Warner, Aye.

ADJOURNMENT:

There being no further business to come before the trustees, Kyle J. Hertzfeld made a motion to adjourn. Seconded by Brett T. Warner.

Motion Carried.

Adjourned at 9:01p.m.

Attest: [Signature]

Trustees: [Signatures]