

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

ROLL CALL:

Chairman A. Leslie Disher - Present
 Vice-Chairman Kyle J. Hertzfeld - Present
 Trustee Brett T. Warner - Present

OFFICIALS:

Property Standards Officer James E. Fischer - Present
 Zoning Inspector Eric H. Gay - Present
 Solicitor Walter J. Celley - Present
 Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Karen Berger, Reporter for "The Mirror", Maumee, Ohio
 Craig Bauer, 6341 Monclova Road, Maumee, Ohio
 Roy Sidener, 7815 Noward Road, Waterville, Ohio
 Joe Torti, Developer for Coventry Glen, Dutch Road, Waterville, Ohio

PLEDGE OF ALLEGIANCE:

Chairman A. Leslie Disher called the meeting to order at 7:30 pm. All who were present were asked to join Chairman Disher in reciting the Pledge of Allegiance. Roll was called and all three (3) trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher:

Kyle J. Hertzfeld made a motion to approve The Agenda for the October 26, 2011 meeting as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman A. Leslie Disher. Seconded by Brett T. Warner.

MINUTES:

Motion Carried.

The minutes for the September 28, 2011 meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to this meeting:

A. Leslie Disher made a motion to dispense with the reading of the minutes of the September 28, 2011 meeting and to approve the minutes with no additions, deletions and/or corrections. Seconded by Kyle J. Hertzfeld.

RECEIPTS:

Motion Carried.

| | |
|---|--------------|
| 148-11 - State of Ohio Warrants - Rollback and Homestead | \$ 33,274.57 |
| 149-11 - Fifth Third Bank of NW Ohio - September autosweep interest | 67.07 |
| 150-11 - Urbanski Funeral Home - Dennis Byrnes government marker | 10.00 |
| 151-11 - Hanifan, Obenauf & Sperling - Permit #2011-24 - Garage | 100.00 |
| 152-11 - Aircraft Memorials - Christensen; Bortel; Szydlowski foundations | 520.00 |
| 153-11 - Maumee Municipal Court - September police fines | 441.50 |
| 154-11 - Neville Funeral Homes - Gladys Graetz cremation | 200.00 |
| 155-11 - Peinert Funerals - William Wittenmyer & Lawrence Heinze openings | 650.00 |
| 156-11 - Leo Le Clair Jr. - Cindy & Marshall Baker foundation | 185.60 |
| 157-11 - Jerry Lane - Jerry and Marge Lane foundation | 166.40 |
| 158-11 - Maison-Dardenne Funerals - Helen Shadle opening | 400.00 |
| 159-11 - Wells Funeral Home - Geraldine Fisher opening | 250.00 |
| 160-11 - Waterville Township Police - Reimburse for radio | 167.95 |
| 161-11 - Lucas County Auditor - September/October allocations | 10,104.94 |
| 162-11 - Lucas County Auditor - Estate tax/Mobile home tax settlement | 35,654.65 |

WARRANTS:

Total \$ 82,192.68

| | |
|---|-----------|
| #34172 - Cynthia A. Bergfeld - Police wages | \$ 193.25 |
| #34173 - Jonathan D. Burkett - Police wages | 1,132.14 |
| #34174 - Jeffrey M. Graham - Police and D.A.R.E. wages | 970.89 |
| #34175 - Russell E. Heger - Police wages | 363.54 |
| #34176 - Harry R. Kellett III - Police wages | 958.15 |
| #34177 - David L. Krego - Police wages | 1,215.02 |
| #34178 - Kenneth M. Kristoff - Police wages | 112.07 |
| #34179 - Richard A. Ludwig - Supt. wages | 986.39 |
| #34180 - Norbert J. Miller - Police wages | 535.54 |
| #34181 - Kay Ann Robertson - Fiscal officer salary and zoning wages | 800.60 |
| #34182 - James F. Shaw III - Police wages | 134.50 |
| #34183 - B. Eric Varner - Police wages | 34.69 |

continued.....

RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

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DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

Continued:

| | |
|---|--------------|
| #34184 - Michelle L. Vollmar - Police wages | \$ 243.91 |
| #34185 - Ohio Public Employees Retirement System - Sept. retirement | 6,759.46 |
| #34186 - Celley & Sanderson LLP - September solicitor fees | 1,100.00 |
| #34187 - Medical Mutual of Ohio - November hospitalization | 8,250.14 |
| #34188 - Direct Computer - Repair fiscal officers internet | 135.00 |
| #34189 - General Pro Hardware - Maintenance and police supplies | 25.67 |
| #34190 - Toledo Edison - October electric | 210.84 |
| #34191 - Municipality of Waterville - October water/sewer | 57.96 |
| #34192 - Waterville Gas Company - October heat | 40.51 |
| #34193 - James E. Fischer - Zoning postage | 5.15 |
| #34194 - Toledo Edison - October street lighting | 193.50 |
| #34195 - B & L Auto Service - Ford truck repair | 517.58 |
| #34196 - The Mirror - Ad for road laborer | 20.00 |
| #34197 - Mc Cabe Power Equipment - Mower oil and filter | 29.89 |
| #34198 - Ohio Peace Officer Training - Krego's instructor training | 1,300.00 |
| #34199 - Buckeye Telesystem - October police phone | 154.65 |
| #34200 - Verizon Wireless - October police mobile phones | 75.32 |
| #34201 - D R Ebel Police Equipment - Police lightbar equipment | 533.93 |
| #34202 - Toledo Edison - October Coventry Glen street lighting | 378.23 |
| #34203 - Ricardo A. Artiaga Jr. - Road labor | 206.27 |
| #34204 - Cynthia A. Bergfeld - Police wages | 206.03 |
| #34205 - Jonathan D. Burkett - Police wages | 950.55 |
| #34206 - A. Leslie Disher - October trustee salary | 798.79 |
| #34207 - James E. Fischer - October property standards officer salary | 639.13 |
| #34208 - Eric H. Gay - October zoning inspector salary | 697.67 |
| #34209 - Jeffrey M. Graham - Police and D.A.R.E. wages | 911.98 |
| #34210 - Russell E. Heger - Police wages | 220.05 |
| #34211 - Kyle J. Hertzfeld - October trustee salary | 759.56 |
| #34212 - Harry R. Kellett III - Police wages | 970.84 |
| #34213 - David L. Krego - Police wages | 1,405.88 |
| #34214 - Kenneth M. Kristoff - Police wages | 171.69 |
| #34215 - Richard A. Ludwig - Supt. wages | 959.20 |
| #34216 - Norbert J. Miller - Police wages | 414.48 |
| #34217 - Kay Ann Robertson - Fiscal officer salary and zoning wages | 804.87 |
| #34218 - Michelle L. Vollmar - Police wages | 151.21 |
| #34219 - Brett T. Warner - October trustee salary | 747.37 |
| #34220 - Treasurer of State of Ohio - October state payroll tax | 679.85 |
| #34221 - Delta Dental Plan of Ohio - November dental insurance | 276.68 |
| #34222 - Kay Ann Robertson - October reimburse medicare | 96.50 |
| #34223 - A. Leslie Disher - September reimburse insurance | 225.00 |
| #34224 - Time Warner Cable - October highspeed internet | 51.95 |
| #34225 - Lisa L. Cole - October clean hall and police station | 40.00 |
| #34226 - Century Link - October township phone | 87.08 |
| #34227 - John Widmer - Contract planning fees | 1,350.00 |
| #34228 - NW Ohio Planning Conference - (4) attendees | 200.00 |
| #34229 - Saundra L. Ludwig - October reimburse medicare | 96.50 |
| #34230 - Russell L. Robertson - October reimburse medicare | 96.50 |
| #34231 - Lucas County Engineers - Repair tile @10717 Obee Road | 618.60 |
| #34232 - Hertzfeld Poultry Farms - 2011 salt bin rental | 1,200.00 |
| #34233 - Korn Well Drilling - Check well leak in Whitehouse Cemetery | 88.00 |
| #34234 - Mc Cabe Power Equipment - Equipment filters | 28.68 |
| #34235 - Anthony Wayne Board of Education - September township fuel | 2,577.45 |
| #34236 - Waste Management - September trash collection | 4,125.00 |
| #34237 - Norbert J. Miller - October reimburse insurance | 529.70 |
| #34238 - Hanifan-Obenauf-Robinson - November police station rent | 950.00 |
| #34239 - Solutions for Documents - Drum for police copier | 119.49 |
| #34240 - Fifth Third Bank - October charge purchases | 466.28 |
| #00010 - U.S. Treasury - October withholding voucher | 2,750.29 |
| Total | \$ 55,137.64 |

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. A. Leslie Disher seconded the motion.

Motion Carried.

continued.....

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

Continued:

PUBLIC COMMENTS:

None.

PUBLIC HEARING:

None.

SPECIAL PRESENTATION:

Joe Torti, representing Jokat Properties which recently purchased Coventry Glen subdivision on Dutch Road, was present to discuss present and future plans for the property. They are changing the detention pond at the entrance to a wet pond. Their plans are to finish the entrance yet this fall and the sales trailer will be gone in a couple of weeks. Chairman Disher said that Trustee Warner had mowed some of the area behind Jack Fischer's residence and Mr. Torti stated they would mowed more of the field. They will probably have that field farmed next year. Chairman Disher stated that as long as things keep progressing, the zoning inspector can begin to issue permits.

OLD BUSINESS:

None.

NEW BUSINESS:

The Lucas County Commissioners established a Storm Water District in 2002 of which Waterville Township is a part. In order to comply with Phase II of the plan, beginning in January of 2012, assessments will be collected with property taxes. A Storm Water Advisory Group (SWAG) is being formed. The first meeting will be at Springfield Township at 7:00 p.m. on November 10, 2011. Chairman Leslie Disher will attend.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From the City of Waterville, the fire and EMS runs for the third quarter:

| | |
|-----------|---|
| Fire Runs | 2 |
| EMS Runs | 4 |
- 2) From the Village of Whitehouse, the fire and EMS runs for the third quarter:

| | | | |
|------------------------------|------------------------------|-----------|----|
| a. Whitehouse Fire District: | b. Waterville Fire District: | | |
| Fire Runs | 9 | Fire Runs | 1 |
| EMS Runs | 4 | EMS Runs | 14 |
- 3) From Maumee Municipal Court, check number 25556 in the amount of \$441.50 for police fines collected for the month of September.
- 4) From Fifth Third Bank of NW Ohio, information regarding the Public Funds Pooled Asset Account as of September 30, 2011:

Fifth Third Bank (All Ohio Affiliates)

| | |
|--------------------------------------|--------------------|
| Total Pooled Deposits: | \$1,302,220,262.11 |
| Total Market Value of Pooled Assets: | \$1,466,776,634.56 |
| Required Collateral (O.R.C. 105%): | \$1,367,331,275.22 |

- 5) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the September, 2011 License Tax Statistics Report. Also from the Department, the September Permissive Tax Computation Report. Due the township is the sum of \$279.03.
- 6) From the WSOS Community Action Commission, a notice that they have received a new and additional grant from the ODNR for the removal of ash trees. Homeowners can get assistance for the removal of up to two (2) trees if there is a potential threat to a structure or a play area. The program provides up to 40% of the removal costs per household.
- 7) From OPERS, notice of 2012 contribution rates:

| | | | | | |
|-----------|-----------------|--------|-----------|-----------------|--------|
| Employee: | State & Local | 10.00% | Employer: | State and Local | 14.00% |
| | Public Safety | 11.50% | | Public Safety | 18.10% |
| | Law Enforcement | 12.10% | | Law Enforcement | 18.10% |

continued.....

RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

Continued:

FISCAL OFFICER - OTHER FINANCIAL MATTERS:

With the year drawing to a close, expenses have come up that were not known nor planned for when the annual appropriations were adopted at the beginning of the year:

RESOLUTION #2011-13 AMENDING THE WATERVILLE TOWNSHIP 2011 ANNUAL PERMANENT APPROPRIATIONS.

Mr. A. Leslie Disher moved the adoption of the following Resolution #2011-13:

BE IT RESOLVED, by the Board of Trustees of the Township of Waterville, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the said fiscal year ending December 31, 2011, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year and are to be transferred from one code to another within the same fund:

| | | |
|---------------------------------------|----------|-------------|
| 1000 - GENERAL FUND - 1000 | | |
| 1000-110-313-0000 UAN fees | Add | \$ 500.00 |
| 1000-110-314-0000 Tax Collection Fees | Add | 2,000.00 |
| 1000-130-599-0000 Other Expenses | Add | 6,000.00 |
| 1000-330-360-0000 Contracted Services | Subtract | 8,500.00 |
| 2021 - GASOLINE TAX FUND - 2021 | | |
| 2021-330-190-0000 Salaries | Subtract | \$ 6,000.00 |
| 2021-330-221-0000 Hospitalization | Add | 6,000.00 |
| 2901 - D.A R E FUND - 2901 | | |
| 2901-290-190-0000 Salaries | Add | \$ 2,000.00 |
| 2901-290-420-0000 Operating Supplies | Subtract | 2,000.00 |

Kyle J. Hertzfeld seconded Resolution #2011-13 and the roll being called upon its adoption, the vote resulted as follows:

| | |
|--------------------|------|
| A. Leslie Disher, | Aye. |
| Kyle J. Hertzfeld, | Aye. |
| Brett T. Warner, | Aye. |

Adopted October 26, 2011.

Attest: *Kay Ann Robertson*
 Kay Ann Robertson, Fiscal Officer
 for the Township of Waterville,
 Lucas County, Ohio.

POLICE/FIRE:

None.

ROADS/CEMETERIES/REFUSE:

- 1) Trustee Hertzfeld has been talking with the Lucas County Engineers office about an offer they made to plow and salt our roads for \$4,400.00 for the season. It cost the township at least \$5,000.00 just for salt a season. Some questions brought up were what kind of priority our roads would get and who would replace the mailboxes knocked down. What if Supt. Ludwig took care of some of the roads during his regular daytime hours? These are just some of the items that were discussed. The trustees needed some answers before making a final decision.
- 2) The trustees hired Ricardo Artiaga to help Road and Cemetery Supt. Ludwig. It took two (2) ads in the paper before they received a resume. Mr. Artiaga lives in the area.
- 3) The trustees are moving forward with the idea of having the Cemetery Supt. train them on how to locate grave spaces. Timing could be an issue, so it may have to be done individually.
- 4) Korn Well Drilling, Whitehouse, Ohio, inspected the well in Whitehouse Cemetery to see what was causing it to run all of the time thus driving the electric bill sky high. Korn is recommending a pitless pump but warns that there may be a problem with the well casing. The township will need to do something before spring when flowers are planted at the cemetery.

continued.....

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

Continued:

ZONING:

- 1) Twenty-five (25) permits to date.
- 2) There was a complaint on Jason Diver, North River Road, from his next door neighbor. She reported he was having construction work done; however, upon further inspection Mr. Diver was putting in a leach field for which he had a permit.
- 3) Nanette Mc Cloud, Hutchinson Drive, sells juice out of her home and she wanted to put a sign out in front of her residence between the access road and US 24. Inspector Gay stated that ODOT would not permit her to put a sign in the right-of-way. She needs a home occupation permit to put the sign in her own yard.
- 4) On November 20, 2006, Tim Berry, 9065 South River Road, asked for a variance from the Board of Zoning Appeals to build a garage in his front yard. The BZA denied his appeal stating he could remove two (2) trees and he could build the garage in his back yard. Now he is saying that he cannot put a leach field there so he is again asking to put the garage in the front yard. Inspector Gay advised Mr. Berry file another appeal.
- 5) John Nagy's last day is Friday, October 28th - Molly Maguire is to begin on Monday, October 31st.

PROPERTY STANDARDS OFFICER:

- 1) The ARC (Architectural Review Committee) has met twice this month and is making progress. Their next meeting will be November 9th. The meeting times and dates are posted on our website.
- 2) Mr. Fischer visited Lou Leasor, 10020 Hertzfeld Road recently. Trash is still contained and the lawn had been mowed.
- 3) The weeds on Manville's property next door to their Dutch Road plant have been disked. Hopefully they will have the area farmed next year.
- 4) Dale Myers, one of the family owners of the property in front of the Kroger Store on SR 64, stated he has had two conversations with Krogers and the developers about cleaning up the property.
- 5) Mr. Vnuck on US 24 has permission to cover his gun range at his store.

SOLICITOR:

- 1) Solicitor Walt Celley submitted a draft of a resolution regarding peddlers and solicitors in the township. Trustee Brett Warner and Police Chief Norb Miller had requested Mr. Celley to look into the situation. If the resolution is passed the township would post a notice on signs that indicate you are entering the Township of Waterville. They would also need to register. The trustees will look over the language and consider the matter next month.
- 2) The JEDD with the Municipality of Waterville is good to go.
- 3) The solicitor is asking for an executive session at the end of the meeting.

BOARD CHAIRMAN:

- 1) Mr. Roy Sidener, 7815 Noward Road, has agreed to become the township's representative on both JEDD boards:

A. Leslis Disher made a motion to appoint township resident, Roy Sidener to represent us on the Village of Whitehouse and the Municipality of Waterville's JEDD boards. Seconded by Brett T. Warner.

Motion Carried.

- 2) There have been several complaints concerning the trash pickup or lack thereof. Waste Management is stickering trash containers that are over 35 gallons unless the containers are Waste Management approved. When the letter went out when Waste Management finalized their contract in the spring, they included a calendar of the pickup dates for the next year and also on the back they stated what size containers should be.
- 3) The O.T.A. Convention is in February, in Columbus, we all need to consider who is attending so arrangements can be made.

continued.....

RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at 7:30 p.m. at the Waterville Township Hall on October 26, 20 11

Continued:

TRUSTEES:

Brett Warner: Trustee Warner wished Chairman Leslie Disher well on his recent retirement from Arco, Inc.

EXECUTIVE SESSION:

A. Leslie Disher made a motion to go into executive session to discuss personnel issues - investigation of complaints against a public employee. Seconded by Brett T. Warner.

| | |
|--------------------|------|
| A. Leslie Disher, | Aye. |
| Kyle J. Hertzfeld, | Aye. |
| Brett T. Warner, | Aye. |

It was indicated that the public could wait for the trustees to go back into regular session; however, no action would be taken when the meeting was back in regular session.

A. Leslie Disher made a motion to go out of executive session and back into regular session. Seconded by Kyle J. Hertzfeld.

| | |
|--------------------|------|
| A. Leslie Disher, | Aye. |
| Kyle J. Hertzfeld, | Aye. |
| Brett T. Warner, | Aye. |

ADJOURNMENT:

There being no further business to come before the trustees, Kyle J. Hertzfeld made a motion to adjourn. Seconded by Brett T. Warner.

Motion Carried.

Adjourned at 9:01p.m.

Attest: Kayla Roberts

Trustees: Les Disher
Kyle Hertzfeld