

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

ROLL CALL:

Trustee A. Leslie Disher - Present
Trustee Kyle J. Hertzfeld - Present
Trustee Brett T. Warner - Present

OFFICIALS:

Acting Police Chief B. Eric Varner - Present
Zoning Inspector Eric H. Gay - Present
Solicitor Walter J. Celley - Present
Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Craig Bauer, 7301 Chip Shot Lane, Waterville, Ohio, 43566
Squire Young, 8656 Noward Road, Waterville, Ohio 43566
Phil Johnson, Savage & Associates, 4427 Talmadge Road, Toledo, Ohio

PLEDGE OF ALLEGIANCE:

Fiscal Officer Kay Ann Robertson called the meeting to order at 7:30 p.m. All those who were present were asked to join Fiscal Officer Kay Ann Robertson in reciting the Pledge of Allegiance. Roll was called and all three trustees were present.

TRUSTEE BOND APPROVAL:

Newly elected Trustee Brett T. Warner and Trustee Kyle J. Hertzfeld had been sworn in on December 21, 2009, by Maumee Municipal Court Judge Gary Byers.

A. Leslie Disher made a motion to accept the bonds of Trustees Brett T. Warner and Trustee Kyle J. Hertzfeld in the amount of Ten Thousand Dollars (10,000.00). The bonds are bound unto the State of Ohio for the use of Waterville Township, Lucas County, Ohio. Seconded by Brett T. Warner.

AGENDA:

Motion Carried.

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Trustee Brett T. Warner:

Kyle J. Hertzfeld made a motion to approve The Agenda for the January 13, 2010, meeting with the addition of "Purchase Chipper under Road and Cemetery." Brett T. Warner seconded the motion.

Motion Carried.

2010 ORGANIZATIONAL MEETING:

Fiscal Officer Kay Ann Robertson opened the organizational portion of the meeting by calling for nominations for trustee chairman:

Brett T. Warner made a motion to nominate A. Leslie Disher as Chairman of the Board of Trustees for Waterville Township for 2010. Seconded by Kyle Hertzfeld.

Motion Carried.

Brett T. Warner made a motion to nominate Kyle J. Hertzfeld as Vice-Chairman of the Board of Trustees for Waterville Township for 2010. Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion that the Waterville Township Trustees adopt a policy for 2010 that their annual salary shall be paid in twelve (12) equal monthly installments and that the Fiscal Officer shall be paid in twenty-four (24) semi-monthly installments and that these salaries shall be paid from the General Fund. Trustees A. Leslie Disher, Kyle J. Hertzfeld and Brett T. Warner shall receive \$56.59 per diem salary (\$56.59 x 200 days = \$11,318.00). Fiscal Officer Kay Ann Robertson will receive a salary of \$19,806.00. The amount per diem and the fiscal officer's salary are based upon the 2010 Amended Certificate of Estimated Resources from the Lucas County Auditor's Office. Seconded by Kyle J. Hertzfeld.

Motion Carried.

The Waterville Township Trustees and their department heads conducted their 2010 Annual Inventory on the second Monday in January (01/11/10) as set forth in the Ohio Revised Code Section 505.24 and a copy of the 2010 Waterville Township Inventory was filed with the Lucas County Office of Engineer.

Brett T. Warner made a motion to hold the regularly scheduled Board of Trustees meetings on the fourth Wednesday of the month; all regular meetings of the Waterville Township Zoning Commission on the third Monday of the month; and, all Waterville Township Appeals Board meetings at the call of the zoning secretary.

continued.....

RECORD OF PROCEEDINGS

1409

Minutes of Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

All meetings to begin at 7:30 p.m. and to be held at the Waterville Township Hall, 621 Farnsworth Road, Waterville, Ohio. Seconded by Kyle J. Hertzfeld.

Motion Carried.

Brett T. Warner made a motion to appoint Walter J. Celley and Dawn Sanderson as the solicitors for the Township of Waterville for 2010 at an hourly rate of \$110.00. Seconded by A. Leslie Disher.

Motion Carried.

Investment Policy: In regards to a written investment policy as required by the Auditor's of State's Office, be advised that the Waterville Township Board of Trustees did adopt by Resolution #1999-20 such an investment policy and it is on file at the Office of Fiscal Officer of said Waterville Township. Be it further advised that the Fiscal Officer Kay Ann Robertson has attended and successfully completed the continuing education requirements of the Ohio Revised Code Section 135 and the Ohio Treasury's Center for Public Investment Management for 2009 and all other prior years since its implementation in 1997.

Public Records Policy: In regards to a written public records policy as outlined in Ohio Revised Code Chapter 149 - Documents, Reports and Records, be it advised that the Waterville Township Board of Trustees did adopt by Resolution #2007-21 such a public records policy and it is on file at the Office of the Fiscal Officer of said Waterville Township.

RESOLUTION #2010-01 AUTHORIZING THE PAYMENT OF INSURANCE PREMIUMS FOR THE TRUSTEES, THE FISCAL OFFICER AND ALL FULL-TIME EMPLOYEES FROM TOWNSHIP FUNDS AS ORIGINALLY ADOPTED IN 2010 AND EVERY SUCCEEDING YEAR.

A. Leslie Disher made a motion to adopt the following Resolution #2010-01:

WHEREAS, the Board of Trustees of the Township of Waterville, Lucas County, Ohio, finds that it would serve the best interests of the Township to pay the insurance premiums for the trustees, fiscal officer and full-time employees; now therefore,

BE IT RESOLVED, by the Board of Trustees of the Township of Waterville, Lucas County, Ohio, that pursuant to the Ohio Revised Code Section 505.60, the fiscal officer is hereby authorized to pay the insurance premiums for the trustees, the fiscal officer and the full-time employees from the appropriate township funds.

Kyle J. Hertzfeld seconded Resolution #2010-01 and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher, Aye. Kyle J. Hertzfeld, Aye. Brett T. Warner, Aye.

Adopted January 13, 2010.

Attest: Kay Ann Robertson, Fiscal Officer, Waterville Township, Lucas County.

Sick Leave and Vacation Policy: By resolution, a sick leave and vacation policy was adopted by the Board of Trustees of Waterville Township No 2007-18. Full-time employees shall accumulate sick time at a rate of 4.0 hours per pay period (twice monthly) with no maximum accumulation which may carryover from year to year and a payment at retirement according to the sick leave policy adopted 11/28/07 and on file with the fiscal officer. Compensation for sick leave is capped at 700 hours. In regards to the earning of vacation time, the following applies:

- One (1) week after the completion of the first year.
Two (2) weeks after the completion of the second year.
Three (3) weeks after the completion of the seventh year.
Four (4) weeks after the completion of the fifteenth year.
Five (5) weeks after the completion of the twentieth year.

A. Leslie Disher made a motion that the mileage for travel outside of the Township of Waterville on official business be 50c per mile. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to hire Richard A. Ludwig as Road and Cemetery Superintendent for the period of one (1) year with the following conditions:

continued.....

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

- 1) Pay to be \$17.34 per hour. Up 34¢. Hire date 7/10/1995.
- 2) Vacation to be three (3) weeks with pay - Fourth week to be taken after 7/10/2010. 2009 carryover - 0.00 hours.
- 3) If more than on day of vacation taken, should notify Vice-Chairman Kyle J. Hertzfeld who is in charge of Road and Cemeteries for 2010.
- 4) To be allowed four (4) sick time hours per pay, which may accumulate from year to year. 2009 carryover - 45.5 hours.
- 5) Entitled to hospitalization and insurance.
- 6) Shall be allowed ten (10) paid legal holidays, as follows:

New Year's Day	01/01/2010	
Martin Luther King Day	01/18/2010	(3rd Monday in January)
President's Day	02/15/2010	(3rd Monday in February)
Memorial Day	05/31/2010	(Last Monday in May)
Fourth of July	04/04/2010	
Labor Day	09/06/2010	(1st Monday in September)
Columbus Day	10/11/2010	(2nd Monday in October)
Veteran's Day	11/11/2010	
Thanksgiving Day	11/25/2010	
Christmas Day	12/25/2010	(Falls on Saturday - Friday off)

Seconded by Brett T. Warner.

Motion Carried.

Brett T. Warner made a motion to hire Dennis H. Meyer as part-time Road and Cemetery Superintendent for a period of one (1) year, with the following conditions:

- 1) Pay to be \$10.53 per hour. Up 21¢.
- 2) Should attend the regularly scheduled trustees' meetings on the fourth Wednesday of the month and shall be paid two (2) hours straight-time for the meeting.
- 3) NO hospitalization or insurance; paid vacations; or paid holidays.
- 4) NO sick time earned per pay period.

Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion that any seasonal Road and Cemetery labor shall be hired with the following conditions:

- 1) Pay to be \$8.00 per hour.
- 2) NO hospitalization or insurance.
- 3) NO sick time earned per pay period.
- 4) NO paid vacation or paid legal holidays.

Seconded by Brett T. Warner.

Motion Carried.

Brett T. Warner made a motion to hire B. Eric Varner as a full-time police sergeant and interim acting police chief for a period of one (1) year with the following conditions:

- 1) Pay to be \$18.45. Up 36¢. Raise to \$20.00 on hire date 2/20/2003. Go back to rate of \$18.45 when new chief is hired.
- 2) Vacation to be two (2) weeks with pay - Third week to be taken after 2/20/2010. 2009 carryover - 56.0 hours.
- 3) Allowed four (4) hours sick time per pay which may accumulate from year to year. 2009 carryover - 524.5 hours.
- 4) Be entitled to hospitalization and insurance.
- 5) Shall be allowed ten (10) paid legal holidays, as listed previously.

Seconded by A. Leslie Disher.

Motion Carried.

Brett T. Warner made a motion to hire David L. Krego as a full-time police officer for a period of one (1) year, with the following conditions:

- 1) Pay to be \$17.92 per hour. Consider raise at hire date 8/26/1996.
- 2) Vacation to be three (3) weeks, with pay. 2009 carryover - 0.0 hours.
- 3) Allowed four (4) hours sick time per pay which may accumulate from year to year. 2009 carryover - 478.0 hours.
- 4) Entitled to hospitalization and insurance.
- 5) Shall be allowed ten (10) paid legal holidays, as listed previously.

Seconded by A. Leslie Disher.

Motion Carried.

continued.....

RECORD OF PROCEEDINGS

1471

Minutes of Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 8101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

Brett T. Warner made a motion to hire Harry R. Kellett III as full-time police officer for a period of one (1) year, with the following conditions:

- 1) Pay to be \$12.36 per hour. Consider raise at hire date 4/01/2008.
2) Vacation to be one (1) week, with pay. Second week taken after 4/01/2010. 2009 carryover - 16.0 hours.
3) Allowed four (4) hours sick time per pay which may accumulate from year to year. 2009 carryover - 172.0 hours.
4) Entitled to hospitalization and insurance.
5) Shall be allowed ten (10) paid legal holidays, as listed previously.

Seconded by A. Leslie Disher.

Motion Carried.

Brett T. Warner made a motion to hire Jeffrey M. Graham as the D.A.R.E. Officer and part-time police officer for a period of one (1) year with the following conditions:

- 1) Pay to be \$10.00 for part-time police hours.
2) Pay to be \$15.00 for D.A.R.E. officer hours.
3) NO hospitalization or insurance.
4) NO sick hours to be paid or to accumulate.
5) NO paid vacations or paid holidays.

Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion that part-time police officers be hired with the following conditions:

- 1) Pay to be in the range of \$9.00 to \$13.75 per hour.
2) NO hospitalization or insurance.
3) NO sick hours to be paid or to accumulate.
4) NO paid vacations or paid holidays.

Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to pay Hanifan-Obenauf-Robinson, Inc. the sum of \$950.00 per month until 3/31/2010 for the lease of the Waterville Township Police Office at 8245 Farnsworth Road, Suite "B", Waterville, Ohio. Seconded by Brett T. Warner

Motion Carried.

Brett T. Warner made a motion that the furnishing of police uniforms is at the police chief or acting police chief's discretion and said uniforms shall remain the property of the Waterville Township Police Department. Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion that part-time police officers shall be paid time and one-half for any legal holidays worked; and, full-time police officers shall be paid double-time for any legal holidays worked. Seconded by Brett T. Warner.

Motion Carried.

RESOLUTION 2010-02 APPOINTING THE WATERVILLE TOWNSHIP ZONING COMMISSION MEMBERS.

A. Leslie Disher moved the adoption of the following Resolution 2010-02:

BE IT RESOLVED, by the Board of Trustees for Waterville Township, Lucas County, Ohio, that the following residents of the unincorporated area of the Township of Waterville be appointed as members of the Waterville Township Zoning Commission:

- 1) Tom Wardell, for the term ending December 31, 2010; and,
2) Tom Overmyer, for the term ending December 31, 2011; and,
3) Daryl Powell, for the term ending December 31, 2012; and,
4) George J. Cole, for the term ending December 31, 2013; and,
5) Glenn A. Banas, for the term ending December 31, 2014.

Brett T. Warner seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher, Aye. Kyle J. Hertzfeld, Aye. Brett T. Warner, Aye.

Adopted January 13, 2010.

Attest: Kay Ann Robertson, Fiscal Officer

continued.....

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2009

Continued:

RESOLUTION #2010-03 APPOINTING THE WATERVILLE TOWNSHIP BOARD OF ZONING APPEALS MEMBERS.

Brett T. Warner moved the adoption of the following Resolution #2010-03:

BE IT RESOLVED, by the Board of Trustees for the Township of Waterville, Lucas County, Ohio, that the following residents of the unincorporated area of the Township of Waterville be appointed as members of the Waterville Township Board of Zoning Appeals:

- 1) Paul Accettola, for the term ending December 31, 2010; and,
2) Stephen G. Tosh, for the term ending December 31, 2011; and,
3) James E. Fischer, for the term ending December 31, 2012; and,
4) Robert A. Hertzfeld, for the term ending December 31, 2013; and,
5) Karen Schneider, for the term ending December 31, 2014.

A. Leslie Disher seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher, Aye. Kyle J. Hertzfeld, Aye. Brett T. Warner, Aye.

Adopted January 13, 2010.

Attest: Kay Ann Robertson, Fiscal Officer

Kyle J. Hertzfeld made a motion that the expense for the Waterville Township Zoning Commission members and the expense for the Waterville Township Zoning Board of Appeals members for each regularly or specially held meeting be \$47.00 (Raised \$2.00 on 1/8/08) with the exception of the position of chairman of the zoning commission, whose expense shall be \$62.00 (Raised \$2.00 on 1/8/08) for each regularly or specially held meeting. The amount is to be paid as a reimbursement for expense and not a salary. Seconded by Brett T. Warner.

Motion Carried.

A. Leslie Disher made a motion to appoint Eric H. Gay as the zoning inspector for the Township of Waterville for a period of one (1) year with an annual salary of \$10,200.00 (Up \$200.00). Salary is to be paid in ten (10) equal monthly installments which will exclude the months of March and April - at which time Inspector Gay will be in Florida and Assistant Zoning Inspector Joseph R. Bublick will be filling in for Inspector Gay. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to appoint Joseph R. Bublick as the assistant zoning inspector for the Township of Waterville for a period of one (1) year with an annual salary of \$2,000.00 to be paid \$500.00 quarterly with the understanding that he will cover for the time Zoning Inspector Eric H. Gay will be in Florida. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to appoint Fiscal Officer Kay Ann Robertson as the secretary for the Waterville Township Zoning Commission and the Waterville Township Board of Zoning Appeals for a period of one (1) year with the following conditions:

- 1) Pay to be \$11.22 per hour. Up 22c.
2) Travel expense to be 50c per mile for official business outside of the Township of Waterville.

Seconded by Brett T. Warner.

Motion Carried.

A. Leslie Disher made a motion to ratify the three-year fire contract with the Village of Whitehouse which began on July 1, 2007, and will end June 30, 2010, the amount is as follows:

2010 - \$27,250.00 payable on 01/31/2010.

Seconded by Kyle J. Hertzfeld.

Motion Carried.

The fire contract with the Village of Waterville ended on December 31, 2009. The township is in negotiations with the village for a new fire contract. They will continue to supply the township with fire protection on a month-to-month basis.

continued.....

RECORD OF PROCEEDINGS

1473

Minutes of Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

A. Leslie Disher made a motion to appoint Waterville Village Fire Chief Steven Parsons as the Fire Prevention Officer for the Waterville Fire District for the year 2010; and to appoint the Whitehouse Village Fire Chief Daryl Mc Nutt as the Fire Prevention Officer for the Whitehouse Fire District for the year 2010. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to ratify the trash and recycling contract with Fondessy Enterprises at a cost of \$3,960.00 (Original contract was \$3,467.50 for 480 homes - home count was 550 homes making contract \$3,767.50 - contract had a clause to raise the amount to \$3,960. after eithteen (18) months). Seconded by Kyle J. Hertzfeld.

Motion Carried.

RESOLUTION #2010-04 REQUESTING AN ADVANCE OF TAXES COLLECTED.

Brett T. Warner moved the adoption of the following Resolution #2010-04:

To the Auditor of Lucas County, Ohio. Toledo, Ohio, January 13, 2010.

YOU ARE HEREBY REQUESTED, to issue your warrant upon the County Treasurer of said County, in favor of Kay Ann Robertson as Fiscal Officer for Waterville Township in said County for funds as they are available of the current collection of taxes assessed and collected for and in behalf of said Waterville Township which shall be held and treated as an advance payment on the current collection of taxes due said Waterville Township at the ensuing settlement, 2010, as provided by law.

Pursuant to a resolution adopted by the Board of Trustees of Waterville Township adopted January 13, 2010 - Resolution #2010-04.

Kyle J. Hertzfeld seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher, Aye. Kyle J. Hertzfeld, Aye. Brett T. Warner, Aye.

Adopted January 13, 2020.

Attest: Kay Ann Robertson, Fiscal Officer for Waterville Township.

RESOLUTION #2010-05 ADOPTING THE WATERVILLE TOWNSHIP PERMANENT ANNUAL APPROPRIATIONS.

Brett T. Warner moved the adoption of the following Resolution #2010-05:

BE IT RESOLVED, by the Board of Trustees of Waterville Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2010, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during the said fiscal year, as follows:

Table with 3 columns: Code, Description, Amount. Includes items like Salaries - Trustees (\$34,250.00), Salary - Township Fiscal Officer (19,890.00), etc.

continued.....

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

1000-110-430-0000	Small Tools and Minor Equipment	\$	1,000.00
1000-110-519-0000	Other - Dues and Fees		1,000.00
1000-110-591-0000	Contributions to Other Organizations		1,000.00
1000-110-599-0000	Other - Other Expense		1,204.53
1000-120-323-0000	Repairs and Maintenance		1,000.00
1000-120-341-0000	Telephone		1,000.00
1000-120-351-0000	Electricity		500.00
1000-120-352-0000	Water and Sewage		500.00
1000-120-353-0000	Natural Gas		2,000.00
1000-130-190-0000	Other - Salaries		25,000.00
1000-130-345-0000	Advertising		1,500.00
1000-130-410-0000	Office Supplies		1,000.00
1000-130-599-0000	Other - Other Expenses		4,000.00
1000-240-370-0000	Payment to Another Political Subdivision		1,000.00
1000-310-360-0000	Contracted Services		4,000.00
1000-330-360-0000	Contracted Services		10,000.00
1000-330-420-0000	Operating Supplies		5,000.00
1000-420-370-0000	Payment to Another Political Subdivision		15,000.00
1000-760-740-0000	Machinery, Equipment and Furniture		1,000.00
1000-760-750-0000	Motor Vehicles		57,460.00
			57,460.00
		Fund Total	\$ 260,204.53
2011 - MOTOR VEHICLE LICENSE TAX FUND - 2011			
2011-330-323-0000	Repairs and Maintenance	\$	4,577.08
2011-330-420-0000	Operating Supplies		1,000.00
2011-330-430-0000	Small Tools and Minor Equipment		1,000.00
			1,000.00
		Fund Total	\$ 6,577.08
2021 - GASOLINE TAX FUND - 2021			
2021-330-190-0000	Other - Salaries	\$	42,000.00
2021-330-211-0000	Ohio Public Employees Retirement System		6,000.00
2021-330-213-0000	Medicare		1,000.00
2021-330-221-0000	Medical/Hospitalization		20,000.00
2021-330-230-0000	Workers' Compensation		1,100.00
2021-330-323-0000	Repairs and Maintenance		5,000.00
2021-330-360-0000	Contracted Services		50,000.00
2021-330-420-0000	Operating Supplies		10,145.02
2021-330-430-0000	Small Tools and Minor Equipment		5,000.00
2021-760-740-0000	Machinery, Equipment and Furniture		10,000.00
			10,000.00
		Fund Total	\$ 150,245.02
2031 - ROAD AND BRIDGE FUND - 2031			
2031-330-190-0000	Other - Other Salaries	\$	20,000.00
2031-330-211-0000	Ohio Public Employees Retirement System		4,000.00
2031-330-213-0000	Medicare		1,000.00
2031-330-221-0000	Medical/Hospitalization		30,000.00
2031-330-230-0000	Workers' Compensation		500.00
2031-330-314-0000	Tax Collection Fees		1,200.00
2031-330-323-0000	Repairs and Maintenance		5,000.00
2031-330-341-0000	Telephone		1,000.00
2031-330-351-0000	Electricity		1,000.00
2031-330-352-0000	Water and Sewage		1,000.00
2031-330-353-0000	Natural Gas		3,000.00
2031-330-360-0000	Contracted Services		82,300.00
2031-330-381-0000	Property Insurance Premiums		5,000.00
2031-330-420-0000	Operating Supplies		5,272.59
2031-330-420-0000	Small Tools and Minor Equipment		5,000.00
2031-760-740-0000	Machinery, Equipment and Furniture		10,000.00
2031-760-750-0000	Motor Vehicles		10,000.00
2031-820-820-0000	Principal Payments - Notes		2,981.95
			2,981.95
		Fund Total	\$ 188,254.54
2041 - CEMETERY FUND - 2041			
2041-410-190-0000	Other - Salaries	\$	10,000.00

continued.....

RECORD OF PROCEEDINGS

1475

Minutes of Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

2041-410-211-0000	Ohio Public Employees Retirement System	\$ 2,000.00
2041-410-213-0000	Medicare	300.00
2041-410-331-0000	Medical/Hospitalization	100.00
2041-410-230-0000	Worker's Compensation	200.00
2041-410-323-0000	Repairs and Maintenance	5,000.00
2041-410-351-0000	Electricity	500.00
2041-410-420-0000	Operating Supplies	3,000.00
2041-410-430-0000	Small Tools and Minor Equipment	1,000.00
2041-410-599-0000	Other - Other Expenses	579.58
2041-760-740-0000	Machinery, Equipment and Furniture	19,900.00
	Fund Total	\$ 42,579.58
2071 - GARBAGE AND WASTE DISPOSAL DISTRICT FUND - 2071		
2071-320-314-0000	Tax Collection Fees	\$ 1,243.18
2071-320-360-0000	Contracted Services	134,000.00
	Fund Total	\$ 135,243.18
2081 - POLICE DISTRICT FUND - 2081		
2081-210-190-0000	Other - Salaries	\$ 253,500.00
2081-210-211-0000	Ohio Public Employees Retirement System	35,000.00
2081-210-213-0000	Medicare	3,000.00
2081-210-221-0000	Medical/Hospitalization	30,000.00
2081-210-230-0000	Workers' Compensation	5,200.00
2081-210-240-0000	Unemployment Compensation	10,000.00
2081-210-240-0000	Tax Collection Fees	3,000.00
2081-210-318-0000	Training Services	4,000.00
2081-210-319-0000	Other - Professional and Technical Services	10,000.00
2081-210-321-0000	Rents and Leases	15,000.00
2081-210-323-0000	Repairs and Maintenance	10,000.00
2081-210-341-0000	Telephone	3,500.00
2081-210-342-0000	Postage	300.00
2081-210-351-0000	Electricity	1,500.00
2081-210-353-0000	Natural Gas	1,000.00
2081-210-381-0000	Property Insurance Premiums	3,000.00
2081-210-382-0000	Liability Insurance Premiums	3,000.00
2081-210-410-0000	Office Supplies	2,000.00
2081-210-420-0000	Operating Supplies	25,000.00
2081-210-420-0000	Small Tools and Minor Equipment	5,000.00
2081-210-599-0000	Other - Other Expenses	1,086.05
2081-760-740-0000	Machinery, Equipment and Furniture	5,000.00
2081-760-750-0000	Motor Vehicles	30,000.00
	Fund Total	\$ 459,086.05
2111 - FIRE DISTRICT FUND - 2111		
2111-220-314-0000	Tax Collection Fees	\$ 1,906.39
2111-220-370-0000	Payment to Another Political Subdivision	238,000.00
	Fund Total	\$ 239,906.39
2231 - PERMISSIVE LICENSE TAX FUND - 2231		
2231-330-420-0000	Operating Supplies	\$ 13,515.88
2231-330-430-0000	Small Tools and Minor Equipment	1,000.00
	Fund Total	\$ 14,515.88
2261 - LAW ENFORCEMENT TRUST FUND - 2261		
2261-210-599-0000	Other - Other Expenses	\$ 720.00
	Fund Total	\$ 720.00
2271 - LAW ENFORCEMENT EDUCATION FUND - 2271		
2271-210-599-0000	Other - Other Expenses	\$ 280.27
	Fund Total	\$ 280.27

continued.....

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

2401 - STREET LIGHTING DISTRICT FUND - 2401		
2401-310-360-0000 Contracted Services		\$ 2,224.42
	Fund Total	\$ 2,224.42
2901 - DRUG ABUSE RESISTANCE EDUCATION FUND - 2901		
2901-290-190-0000 Other - Salaries		\$ 9,000.00
2901-290-321-0000 Rents and Leases		100.00
2901-290-342-0000 Postage		50.00
2901-290-410-0000 Office Supplies		300.00
2901-290-420-0000 Operating Supplies		2,550.00
2901-290-599-0000 Other - Other Expenses		189.27
	Fund Total	\$ 12,189.27
4401 - PUBLIC WORKS COMMISSION FUND - 4401		
4401-820-820-0000 Principal Payments - Notes		\$ 5,963.90
	Fund Total	\$ 5,963.90
FUND RECAPITULATION:		
1000 - General Fund		\$ 260,204.53
2011 - Motor Vehicle License Tax Fund		6,577.08
2021 - Gasoline Tax Fund		150,245.02
2031 - Road and Bridge Fund		188,254.54
2041 - Cemetery Fund		42,579.58
2071 - Garbage and Waste Disposal District Fund		135,243.18
2081 - Police District Fund		459,086.05
2111 - Fire District Fund		239,906.39
2231 - Permissive License Tax Fund		14,515.88
2261 - Law Enforcement Trust Fund		720.00
2271 - Law Enforcement Education Fund		280.27
2401 - Street Lighting District Fund		2,224.42
2901 - Drug Abuse Resistance Education Fund		12,189.27
4401 - Public Works Commission Fund		5,963.90
	GRAND TOTAL ALL FUNDS	\$ 1,517,990.11

Kyle J. Hertzfeld seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher, Aye. Kyle J. Hertzfeld, Aye. Brett T. Warner, Aye.

Adopted January 13, 2010.

Attest: *Kay Ann Robertson*
 Kay Ann Robertson, Fiscal Officer
 For the Township of Waterville

This concludes the organizational portion of the meeting.

MINUTES:

The minutes for the December 23, 2009, meeting had been prepared by the Fiscal Officer Kay Ann Robertson and sent to each trustee prior to the meeting:

Kyle J. Hertzfeld made a motion to dispense with the reading of the minutes from the December 23, 2009, meeting and to approve the minutes with the following addition:

"Under Old Business: Brett Warner - It was discussed that it might be a good idea to have each trustee be the go-to-guy for one of the township departments and maybe rotate on a yearly basis. Sometimes unknowingly, all three trustees are working on the same situation."

That was the only addition - there were no corrections or deletions. Seconded by Brett T. Warner.

Motion Carried.

RECEIPTS:

206-09 - Fifth Third Bank of NW Ohio - December autosweep interest	\$ 122.93
001-10 - Lucas County Auditor - December allocation	4,233.57

continued.....

RECORD OF PROCEEDINGS

1477

Minutes of Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

002-10 - Lucas County Auditor - Local government intangibles	\$	2.67
003-10 - Metro Parks/Russ Schifferly - Permit #2009-28 - Pumphouse		100.00
004-10 - Glenn and Alaire Rothhaas - Lot 110 - (8) spaces - Whitehouse		1,600.00
005-10 - Lucas County Auditor - December allocation		5,666.25
006-10 - Maumee Municipal Court - December police fines		175.00
007-10 - Wells Funeral Home - Neva Hall opening - Wakeman		250.00
008-10 - Craig A. Smith - Lot 304 - Space 7 & 8 - Wakeman Cemetery		400.00
009-10 - Karen Bales/DBA Eqlean - Home occupation Permit #16		25.00

WARRANTS:

	Total	\$ 12,575.42
#32679 - Jonathan D. Burkett - Police wages	\$	479.22
#32680 - Jeffrey M. Graham - Police wages		360.99
#32681 - Russell E. Heger - Police wages		355.83
#32682 - Harry R. Kellett III - Police wages		822.69
#32683 - David L. Krego - Police wages		1,206.79
#32684 - Richard A. Ludwig - Supt. wages		1,110.68
#32685 - Dennis H. Meyer - Road labor		525.29
#32686 - Kay Ann Robertson - Fiscal officer salary and zoning wages		781.63
#32687 - John H. Sawicki - Police wages		331.85
#32688 - B. Eric Varner - Police wages		1,262.04
#32689 - Michelle L. Vollmar - Police wages		396.55
#32690 - Ohio Public Employees Retirement System - December retirement		5,897.17
#32691 - Celley & Sanderson - December solicitor fees		1,056.00
#32692 - Medical Mutual of Ohio - February hospitalization		6,643.59
#32693 - Bureau of Workers' Compensation - 2010 premium		8,979.25
#32694 - Treasurer of State of Ohio - 2009 4th qtr U.A.N. fees		645.00
#32695 - Lucas County Township Association - Warner dinner		25.00
#32696 - Kay Ann Robertson - Reimburse for L.C.T.A. dinner		25.00
#32697 - A. Leslie Disher - Reimburse for L.C.T.A. dinner		25.00
#32698 - Eric H. Gay - Reimburse for L.C.T.A. dinner		25.00
#32699 - Northwest Township Association - Winter convention breakfasts		30.00
#32700 - Toledo Regional Chamber of Commerce - 210 membership dues		377.95
#32701 - Treasurer of Lucas County - Noward Road property tax		192.25
#32702 - Toledo Edison - January electric		198.28
#32703 - Village of Waterville - January water/sewer payment		44.62
#32704 - Waterville Gas Company - January heat payment		434.63
#32705 - George J. Cole - Zoning meeting expense - 2009		620.00
#32706 - Thomas G. Overmyer - Zoning meeting expense - 2009		423.00
#32707 - Glenn A. Banas - Zoning meeting expense - 2009		470.00
#32708 - Thomas R. Wardell - Zoning meeting expense - 2009		564.00
#32709 - Daryl Powell - Zoning meeting expense - 2009		470.00
#32710 - Toledo Edison - January street lighting		165.02
#32711 - General Pro Hardware - January maintenance supplies		110.94
#32712 - D & R Power Equipment - Snow plow oil		23.85
#32713 - The Andersons Mower Center - John Deer starter motor		735.00
#32714 - Mc Gabe Power Equipment - Trimmer tune-up kit		46.60
#32715 - Treasurer of Lucas County - Wakeman special assessments		10.18
#32716 - Village of Whitehouse - Last half fire contract		27,250.00
#32717 - Toledo Edison - January Coventry Glen street lighting		360.82
#32718 - Law Enforcement Foundation - Graham's DARE training		50.00
#32719 - D.A.R.E. Association of Ohio - Membership for Graham		35.00
#32720 - Ohio Treasurer Kevin Boyce - OPWC loan payment		2,981.95
	Total	\$ 66,548.66

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal officer Kay Ann Robertson and presented for payment. Seconded by **Leslie Disher**.

PUBLIC COMMENTS:

Motion Carried.

None.

PUBLIC HEARING:

None.

continued.....

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held _____ at 7:30 p.m. at the Waterville Township Hall on January 13, 2010 _____

Continued:

SPECIAL PRESENTATION:

Phil Johnson, our health insurance agent from Savage & Associates, apologized for not attending our meeting last year but made up for it by furnishing cookies for those present. The township's health insurance renews on 02/01/2010 and the original premium increase was supposed to be 13.8%, but Mr. Johnson was able to negotiate it down to 8.8%. That is a very good renewal and well below the average. Being in the Toledo Chamber of Commerce helps. They are offering a Wellness Plan that if 100% (the township group is so small so we must have 100% participation) of our members participate, we can save 3% on our premium next renewal in 2011. A member can go online and do the health questionnaire and then do the health screening when it is offered. A member must do both parts in order to qualify. This is a free program.

OLD BUSINESS:

At the December 23rd meeting, there was a discussion concerning having each of the trustees assuming one or more department supervisors. That way, our employees will know who to contact for each situation and it could spread the work around so one trustee does not have to do everything - in the past the bulk of the work has fallen to whoever is chairman. The discussion resulted as follows:

A. Leslie Disher made a motion that the following trustees have been assigned the following departments:

Brett T. Warner - Police and Fire.
 Leslie Disher - Zoning.
 Kyle Hertzfeld - Garbage, Road and Cemetery, Newsletter and Website.

Brett T. Warner seconded the motion.

Motion Carried.

The trustees will have the discussion every year with the added thought of rotating the departments. The above information will be on the website.

NEW BUSINESS:

The Lucas County Improvement Corporation (L.C.I.C.) had contacted the township concerning the re-appointment of Swanton Township Trustee Dennis Tippie as the township representative to the L.C.I.C.:

A. Leslie Disher made a motion to re-appoint Swanton Township Trustee Dennis Tippie as Waterville Township's representative to the L.C.I.C. Seconded by Kyle J. Hertzfeld.

Motion Carried.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From the Frank Gates Service Company, a request that the township's Workers' Compensation payment be sent directly to them to be checked over for inaccuracies and they will hand-deliver the report and our check to the Bureau. They also sent a list of 2010 Ohio State Fund Workers' Compensation Seminars and a notice of the 2010 Ohio Safety Congress & Expo.
- 2) From the Ohio Bureau of Workers' Compensation, information regarding the rates for next year. Since we participate in a group-rating program, a "break-even" factor is included.
- 3) From the King Agency more of the same information on the Wellness Program offered by Medical Mutual & that the township had received from our health insurance agent at Savage & Associates.
- 4) From Time Warner Cable, a Certificate of Liability Insurance covering the period of 1/1/2010 to 1/1/2011.
- 5) From Maumee Municipal Court, check number 24543 in the amount of 175.00 for police fines collected for the month of December, 2009.
- 6) From the Lucas County Auditor's Office, the Current Agricultural Use Valuation Renewal Application. It was completed and returned.
- 7) From the Ohio Public Employees Retirement System, a list of the employer-specific seminar schedule for 2010. Two of the seminars are online and the rest are in and around the area - Toledo, Bowling Green and Lima.

continued.....

RECORD OF PROCEEDINGS

1470

Minutes of Waterville Township Trustees'

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held at 7:30 p.m. at the Waterville Township Hall on January 13, 2010

Continued:

POLICE:

Acting Police Chief B. Eric Varner stated that it had been very busy at the beginning of the year but things were quiet now.

ROAD AND CEMETERY:

Trustee A. Leslie Disher confirmed that the new chipper had been ordered at D & R Equipment and it should be in this month. It has been confirmed that we will be receiving the grant moneys of \$5,000.00 to off-set the cost of the new chipper. They need a copy of the invoice and the check to process the request. Discussion followed as to what to do with the old chipper. D & R Equipment states they may allow \$750 to \$1000 for a trade-in but cannot be sure until they see the unit. It could be put on eBay but that requires opening an account. There are also government sale sites on the internet:

Brett T. Warner made a motion to trade-in the old chipper and put that money toward the cost of the new chipper. Seconded by A. Leslie Disher.

ZONING:

Motion Carried.

- 1) One (1) permit application to date. It was by Craig Bauer to put a Class IV Compost Facility at his Noward Road address. It was denied by Inspector Gay.
- 2) Inspector Gay stated he was beginning his eighteenth (18) as zoning inspector and wished to thank the trustees for allowing him to serve.
- 3) Clairise Wyse from the Bluebird Railroad called Inspector Gay about using a shipping container as an equipment storage facility on the property owned by them on Vollmar Road. It would be put on a foundation. They are replacing railroad ties and need somewhere to safely store equipment. Trustee Brett Warner said it is rumored that when the US 24 bypass is completed, ODOT may join Hertzfeld and Bailey Roads forming an "U" road. Inspector Gay spoke to Plan Commission Planner Molly Maguire and now he is waiting on a site plan.
- 4) Yark Auto Dealership on SR 64 wants to put up another sign. They already have one more sign than they are allowed. Solicitor Walt Celley recommended letting the Appeals Board handle the situation.
- 5) Terry Hartkapos, 6631 Hutchinson Drive, may be building a house. The lot is less than one acre and only 125 foot frontage. It was approved in a lot split in 2004, so it is a buildable lot.
- 6) Don Feller, from Feller & Finch, called about the lots that will be bordering the US 24 bypass. Since the bypass is limited access, these are not lots that front on US 24.
- 7) The land use plan updates are on this month's agenda at the Plan Commission.

SOLICITOR:

Alan Mikesell has begun work on getting the Waterville annexations moneys sorted out to make sure we are receiving the proper amount.

BOARD CHAIRMAN:

None.

TRUSTEES:

Trustee Brett Warner will not be able to attend the T.M.A.C.O.G. Annual Meeting.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, Kyle J. Hertzfeld made a motion to adjourn. Seconded by Brett T. Warner.

Motion Carried.

Adjourned at 9:31 p.m.

Attest: Kay Ann Robertson

Trustees

[Signatures of A. Leslie Disher, Kyle J. Hertzfeld, and Brett T. Warner]